

# Committee Agenda



## Epping Forest District Council

### **Licensing Sub Committee Tuesday, 6th July, 2021**

You are invited to attend the next meeting of **Licensing Sub Committee**, which will be held at:

**Zoom**  
on **Tuesday, 6th July, 2021**  
at **10.00 am** .

**Georgina Blakemore**  
Chief Executive

**Democratic Services  
Officer**

Democratic Services (Direct Line 01992 564243)  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

#### **Members:**

Councillors J M Whitehouse (Chairman), S Heather, S Neville and P Stalker

**PLEASE NOTE THE START TIME OF THE MEETING**

**PLEASE NOTE THAT THIS MEETING WILL BE RUN AS A VIRTUAL MEETING AND IS OPEN TO ALL MEMBERS TO ATTEND REMOTELY.**

#### **WEBCASTING/FILMING NOTICE (VIRTUAL MEETINGS)**

**Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.**

**You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.**

**Therefore by participating in this virtual meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If members of the public do not wish to have their image captured they should ensure that their video setting throughout the virtual meeting is turned off and set to audio only.**

**In the event that technical difficulties interrupt the virtual meeting that cannot be overcome, the Chairman may need to adjourn the meeting.**

**If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.**

**1. APOLOGIES FOR ABSENCE**

**2. WEBCASTING INTRODUCTION**

1. This virtual meeting is to be webcast. Members are reminded of the need to unmute before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

Please could I also remind Members of the Public who have registered to speak that they will be admitted to the meeting at the appropriate time.

Please also be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting.”

**3. DECLARATIONS OF INTEREST**

To declare interests in any item on this agenda.

**4. PROCEDURES FOR THE CONDUCT OF A VIRTUAL MEETING (Pages 5 - 6)**

Please find attached the revised procedures for holding and attending a virtual meeting of the Licensing Sub-Committee.

**5. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 7 - 12)**

To note the adopted procedure for the conduct of business by the Sub-Committee.

**6. APPLICATION FOR A PREMISES LICENCE FOR GOURMET SHEESH, 155 MANOR ROAD, CHIGWELL, ESSEX IG7 5QA (Pages 13 - 84)**

To consider the attached report.

**7. APPLICATION FOR A CLUB PREMISES CERTIFICATE, MATCHING GREEN CRICKET CLUB, THE CRICKET PAVILION, THE GREEN, MATCHING GREEN, ESSEX, CM17 0PZ (Pages 85 - 152)**

To consider the attached report.

**8. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information</b>
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		Paragraph Number
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Background Papers:** Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

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## General Procedures for Virtual Licensing Hearings

The following procedural requirements shall be followed at all times:

- (a) The virtual meetings are to be webcast as appropriate.
- (b) They will be held on the Zoom application. All persons (officers, applicants and objectors) will have to join the virtual meeting.
- (c) There shall be no recommendation from officers on the agenda.
- (d) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

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Participants will join the meeting via the Zoom application using the link and passcode emailed to them.

All Licensing Sub-Committees are public meetings unless otherwise stated, and therefore, meetings will be webcast live to the internet.

It will be important in this virtual environment, for the conduct of the meeting, that all speakers go through the Chairman and wait to be called to speak. All participants should be muted unless asked to speak. If they wish to speak, they should raise a virtual (or physical) hand to attract the Chairman's attention.

Once all participants have joined the meeting virtually, the meeting shall begin and run as a normal Licensing Sub-Committee meeting as detailed below.

- (i) At the beginning of each meeting the Chairman will read out the webcasting introduction.
- (ii) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (iii) The Chairman will outline the procedure to be followed.
- (iv) The Lead Officer will outline the matter in hand.
- (v) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members and then by any objectors/persons making representations present.
- (vi) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members and then by the applicant/s or their representative.
- (vii) The objectors/persons making representations may make a final statement (without introducing new issues).
- (viii) Finally, the applicant has the right to make a final statement (without introducing new issues).

- (ix) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (x) Committee members shall restrict themselves to questions and not discussion or comment.
- (xi) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xii) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xiii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.

The Committee will go into private session by putting all the participants into a Zoom 'waiting room' where they can wait without being able to hear or see the discussion taking place in private by the Sub-Committee members. At the end of the Sub-Committee's discussions all the participants will be invited back to the main meeting and told the decision of the Sub-Committee.

**If thought necessary, because the Sub-Committee's deliberations might take a long time, the Chairman can close the meeting for all participants and ask them to return later to a new Zoom meeting either later that day or the next day to receive the decision of the Sub-Committee.**

Officers can create another Zoom meeting for either later that day or the next day in order for the decision to be heard. Once created all the participants will be emailed a new date/time and joining details.

- (xiv) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members, this advice will be repeated in summary form.

## Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a sub-committee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such sub-committee shall include, by rota, one of the six Licensing Sub-Committee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and sub-committees shall have full authority to hear and determine licensing applications.
- (5) The Committee and sub-committees shall be further empowered to determine appeals made against the decisions of the Service Director (Commercial and Regulatory Services) taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Sub-Committees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

**LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY**

<b>Matter to be dealt with</b>	<b>Full Committee</b>	<b>Sub-Committee</b>	<b>Officers</b>
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		



**LIST OF STATUTORY POWERS**

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963  
Breeding & Sale of Dogs (Welfare) Act 1999  
Breeding of Dogs Act 1973  
Breeding of Dogs Act 1991  
Caravan Sites & Control of Development Act 1960  
Caravan Sites Act 1968  
Dangerous Wild Animals Act 1976  
Gambling Act 2005  
Guard Dogs Act 1975  
House to House Collections Act 1939  
Licensing Act 2003  
Local Government (Miscellaneous Provisions) Act 1976  
Local Government (Miscellaneous Provisions) Act 1982  
Pet Animals Act 1951  
Pet Animals Act 1951 (Amendment) Act 1983  
Riding Establishments Acts 1964 & 1970  
Scrap Metal Dealers Act 1964  
Scrap Metal Dealers Act 2013  
The Game Act 1831  
Town Police Clauses Act 1847  
Town Police Clauses Act 1889  
Zoo Licensing Act 1981

**PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES**

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

**1. General Conduct**

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

**2. Declarations of Interest**

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

**3. Participation in the Hearing**

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

#### **4. Attendance of the Public**

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

#### **5. Natural Justice**

- 5.1 There are two elements to natural justice:

##### **(a) Fairness**

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

##### **(b) Prevention of Bias**

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

#### **6. General Procedures for Hearings**

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

## **Report to the Licensing Sub-Committee**

**Date of meeting: 6 July 2021**

**Subject: Licensing Act 2003 - Application for a Premises Licence for Gourmet Sheesh, 155 Manor Road, Chigwell, Essex IG7 5QA**



**Epping Forest  
District Council**

**Responsible Officer: Peter Jones, Licensing Officer 01992 564721**

**Democratic Services Officer: R Perrin**

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### **Decisions Required:**

**To consider an application for a Premises Licence under the Licensing Act 2003**

### **Report:**

#### **Application**

An application has been made by Meltem Tunc for a new premises licence at Gourmet Sheesh, 155 Manor Road, Chigwell, Essex IG7 5QA.

1. The application is for the licensable activities of Recorded Music (Indoors) and Sale of Alcohol for consumption on and off the premises, Monday to Sunday 11:00 – 23:00
2. The application was received on 4 May 2021.

The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

3. When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.

These are—

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

4. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

#### **Consultation**

5. The Responsible Authorities have all received a copy of the application, it was also advertised at the premises and in a local newspaper. A copy of the Blue Notice and Newspaper advert is attached to this report.

6. All residences and businesses within 150 metres radius of the premises were individually consulted.

7. The applicant initially sought to also have Recorded Music both indoors and outdoors, and for licensable activities to terminate at midnight; however following comments received by residents and negotiations with Community Resilience the applicant amended the application to the hours and activities at point 1.

8. It is also relevant to mention that Recorded Music is not a licensable activity between the hours of 08:00 – 23:00 where an alcohol licence is granted.

9. The authority has received two (2) representations in total copies of these are attached.

10. There were also responses from Essex County Fire and Rescue Service, Environmental Health, and Essex Police; all of whom have no comments to make.

Community Resilience have also responded with conditions that have been agreed with the

applicant.

Copies of these are attached to the report.

11. The objections relate to all four of the licensing objectives.

### **Guidance Issued by the Secretary of State**

12. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

13. Sections 2.15 to 2.21 of the Guidance are relevant to this application

### **Options**

In determining this application, the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
  - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
  - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premise's supervisor, or
- (d) reject the application.

### **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

### **Appeal**

If any party is aggrieved with the decision, they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

### **Background Papers Used in Preparing This Report:**

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>

### **Attached documents**

- Application for a Premises Licence.
- Plan of the premises.
- Newspaper advert and Public Notice.
- Amended Application with the change to activities and hours.
- Copies of the representations and responses.

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We MELTEM TUNC

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description <b>155 MANOR ROAD</b>			
<b>Post town</b>	LONDON	<b>Postcode</b>	IG7 5QA

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ 9552.00

**Part 2 - Applicant details**

- |   |                                   |
|---|-----------------------------------|
| Please state whether you are applying for a premises licence as | <b>Please tick as appropriate</b> |
| a) an individual or individuals *                               | please complete section (A)       |
| b) a person other than an individual *                          |                                   |
| i as a limited company/limited liability partnership            | please complete section (B)       |
| ii as a partnership (other than limited liability)              | please complete section (B)       |
| iii as an unincorporated association or                         | please complete section (B)       |
| iv other (for example a statutory corporation)                  | please complete section (B)       |
| c) a recognised club  | please complete section (B)       |
| d) a charity  | please complete section (B)       |

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b> TUNC			<b>First names</b> MELTEM		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes <input checked="" type="checkbox"/>	
<b>Nationality</b>		BRITISH			
Current residential address if different from premises address		103 NELSON ROAD			
<b>Post town</b>	LONDON			<b>Postcode</b>	E4 9AS
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					



**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)

Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
1	7	052021

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

**The premises will be used as a restaurant and takeaway food to be consumed on or off the premises as well as alcohol. There is no beer garden, however if the weather allow we may be use pavement for above services**

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	Both
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<b>Please give further details here</b> (please read guidance note 4)	Both
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 4)		
	-----	-----			
Tue					
	-----	-----			
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
	-----	-----			
Thur					
	-----	-----			
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
	-----	-----			
Sat					
	-----	-----			
Sun					
	-----	-----			



F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	<input checked="" type="checkbox"/>
Mon	11:00	00:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	11:00	00:00			
Wed	11:00	00:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur	11:00	00:00			
Fri	11:00	00:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	11:00	00:00			
Sun	11:00	00:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing.		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	<input checked="" type="checkbox"/>
Mon	23:00	00:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	23:00	00:00			
Wed	23:00	00:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	23:00	00:00			
Fri	23:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	23:00	00:00			
Sun	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 8)	On the premises		
Day	Start	Finish		Off the premises		
Mon	12:00	23:00	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)	Both	<input checked="" type="checkbox"/>	
Tue	12:00	23:00				
Wed	12:00	23:00				
Thur	12:00	23:00		<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	12:00	23:00				
Sat	12:00	23:00				
Sun	12:00	23:00				

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	MELTEM TUNG
Date of birth	[REDACTED]
Address	103 NELSON ROAD
Postcode	E4 9AS
Personal licence number (if known)	LBH-PER-N-1129
Issuing licensing authority (if known)	London Borough of Hackney



**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

**L**

<p><b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)</p>			<p><u>State any seasonal variations</u> (please read guidance note 5)</p>
Day	Start	Finish	
Mon	11:00	00:00	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p>
Tue	11:00	00:00	
Wed	11:00	00:00	
Thur	11:00	00:00	
Fri	11:00	00:00	
Sat	11:00	00:00	
Sun	11:00	00:00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to;

- No selling alcohol to underage people
- No drunk and disorderly behaviour on the premises
- Vigilance in preventing the use and sale of illegal drugs at the retail area
- No violent and anti-social behaviour
- No any harm to children

- Operating schedule providing the hours of operating and licensable activities during those hours

- Designated Premises Super confirms and obligated to be in day-to-day control of the premises, to provide good training for staff on the Licensing Act (Training Record\_ to make or authorize each sale.

- Clear “Challenge 25” Information to prevent the supply of alcohol to under-age drinkers

- CCTV system installed with recording

- Roller metal exterior window shutter will be fixed to ensure that shop front is safe and secure at all times.

As a licensed premise we know that is necessary to carry out our functions or operate the business with purpose of promoting these objectives. We promise to support these objectives through operating, schedule and other measures including staff training and qualifications, policies and strategic partnership with other agencies

No binge drink promotions will take place

Any person who appeared to be drunk and disorderly will not permitted to premises

Notices will placed prominent positions to ask patrons to leave quietly

Suitable evacuation plane in case of any emergency

**b) The prevention of crime and disorder**

CTV System installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective.

A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.

Not selling of alcohol to drunk or intoxicated customers.

Custom will not be sought by means of personal solicitation outside or in the vicinity

of the premises.

Prevention and vigilance in illegal drug use at the retail unit area.

Staff will be well trained in asking customers to use premises in an orderly and respectful manner and prevent drinking alcohol at the retail unit (ex. canned or bottled beer) **out side of the premises**

#### **c) Public safety**

Internal and external lighting fixed to promote the public safety objective.

Well trained staff adherence to environmental health requirements.

Training and implementation of underage ID checks.

A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.

All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.

#### **d) The prevention of public nuisance**

Noise reduction measures to address the public nuisance objective.

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.

The Licensee will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.

Customers will be asked not to stand around loudly talking in the street outside the premises.

Customers will not be admitted to premises above opening hours.

The movement of bins and rubbish outside the premises will be kept to a minimum after 23.00pm This will help to reduce the levels of noise produced by the premises. Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.

Adequate waste receptacles for use by customers will be provided in the local vicinity.



**e) The protection of children from harm**

Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol. Well trained staff about requirement for persons' identification, age establishment etc. All the details provided in Training Record Book available the retail unit. Log Book will be kept upon the premises all the time. Nothing belong existing Health & Safety requirements.

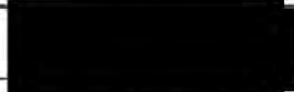
**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE**

	<p>entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <ul style="list-style-type: none"> <li>▪ The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	<b>28 April 2021</b>
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

and any premises licence to be granted or varied in respect of this application made by

MELTEM TUNC

*[name of applicant]*

concerning the supply of alcohol at

SUPPLY ALCOHOL ON & OFF THE PREMISES

*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

LBH-PER-N-1129

*[insert personal licence number, if any]*

Personal licence issuing ~~authority~~ authority,

LONDON BOROUGH OF HACKNEY

*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed



Name (please print)

MELTEM TUNC

Date

**28 April 2021**

Consent of individual to being specified as premises supervisor

MELTEM TUNC

-----  
*[full name of prospective premises supervisor]*

of

103 NELSON ROAD  
LONDON  
E4 9AS

-----  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES LICENCE

-----  
*[type of application]*

by

MELTEM TUNC

-----  
*[name of applicant]*

relating to a premises licence

GOURMET SHEESH

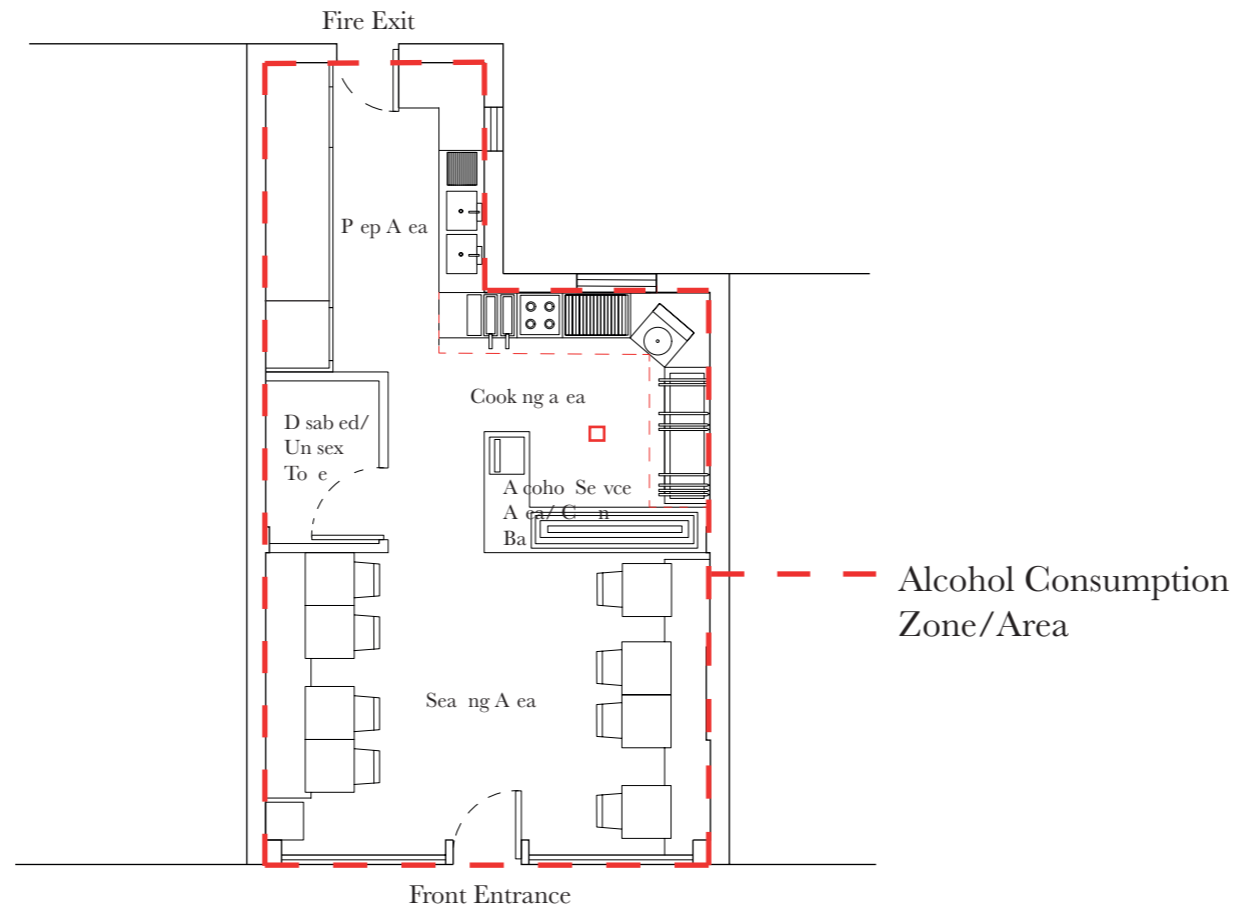
-----  
*[number of existing licence, if any]*

for

GOURMET SHEESH  
155 MANOR ROAD  
LONDON  
IG7 5QA

-----  
*[name and address of premises to which the application relates]*





Proposal

THIS DRAWING IS THE COPY RIGHT OF U.D AND MUST NOT BE COPIED, REPRODUCED OR USED IN ANYWAY WITHOUT WRITTEN PERMISSION AND CONSENT OF U.D.

ALL DIMENSIONS IN MILLIMETERS AND TO BE CHECKED ON SITE PRIOR TO COMMENCEMENT.

Builder to verify all dimensions, heights and levels prior to commencement of work.

No works to be commence on site without the approval of planning permission and conditions from the local authority.

THESE DRAWINGS HAVE BEEN MADE FOR BUILDING CONTROL.

Project: 155 Manor Road  
Chigwell  
Essex  
IG7 5QA

Proposal:  
Alcohol License  
(Premises License)

Title:  
Existing and Proposed Plan

Scale Bar:

Scale: 1:100@A3	Client: Ali Has
--------------------	--------------------

Date: 22/04/2021	Drawn: U.D
---------------------	---------------

Checked:	Drawing No:
----------	-------------

## Peter Jones

---

**From:** hayrullah berkpinar [REDACTED]  
**Sent:** 07 May 2021 14:10  
**To:** Peter Jones  
**Subject:** Re: Application for a Premises Licence - 155 Manor Road, Chigwell  
**Attachments:** Gourmet Sheesh-Premises Licence Application.pdf

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

---

Dear Sir, I have made an amendment on the application by removing playing recorded music outside area. Please update accordingly as I am instructed by the applicant due to complains from neighbours misunderstandings. Should you need any information I am happy to address them.

Kind regards

Hayirola Berkpinar  
QualiSafe Consultancy  
[REDACTED]

On Tuesday, 4 May 2021, 11:16:35 BST, Peter Jones <pjones@eppingforestdc.gov.uk> wrote:

Thank you for this.

I can now start the consultation and this will start tomorrow 5<sup>th</sup> May 2021 and end on 01/06/2021.

Please find attached Blue Notice that must be displayed at the premises immediately. The same wording must also be published in the Public Notices of a local newspaper within 10 days.

Please can you send me a photo of the notice on display, and advise which paper you will be advertising the notice in, and which issue.

Kind regards,

***Mr Peter Jones MIOL, ABII***

Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We MELTEM TUNC

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description <b>155 MANOR ROAD</b>			
<b>Post town</b>	LONDON	<b>Postcode</b>	IG7 5QA

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ 9552.00

**Part 2 - Applicant details**

- |   |                                   |
|---|-----------------------------------|
| Please state whether you are applying for a premises licence as | <b>Please tick as appropriate</b> |
| a) an individual or individuals *                               | please complete section (A)       |
| b) a person other than an individual *                          |                                   |
| i as a limited company/limited liability partnership            | please complete section (B)       |
| ii as a partnership (other than limited liability)              | please complete section (B)       |
| iii as an unincorporated association or                         | please complete section (B)       |
| iv other (for example a statutory corporation)                  | please complete section (B)       |
| c) a recognised club  | please complete section (B)       |
| d) a charity  | please complete section (B)       |

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname TUNC			First names MELTEM		
Date of birth		I am 18 years old or over		Please tick yes <input checked="" type="checkbox"/>	
Nationality		BRITISH			
Current residential address if different from premises address		103 NELSON ROAD			
Post town	LONDON			Postcode	E4 9AS
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					



**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)

Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
1	7	0 5 2 0 2 1

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

**The premises will be used as a restaurant and takeaway food to be consumed on or off the premises as well as alcohol. There is no beer garden, however if the weather allow we may be use pavement for above services**

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<b>Please give further details here</b> (please read guidance note 4)	Both
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors
					Outdoors
Day	Start	Finish			Both
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri					
Sat					
Sun					



F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	11:00	00:00	Please give further details here (please read guidance note 4)  <b>Meal Music only</b>		
Tue	11:00	00:00			
Wed	11:00	00:00	State any seasonal variations for the playing of recorded music (please read guidance note 5)  <b>None</b>		
Thur	11:00	00:00			
Fri	11:00	00:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	11:00	00:00			
Sun	11:00	00:00			

**G**

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing.		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon	23:00	00:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	23:00	00:00			
Wed	23:00	00:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	23:00	00:00			
Fri	23:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	23:00	00:00			
Sun	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	12:00	23:00	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Tue	12:00	23:00			
Wed	12:00	23:00			
Thur	12:00	23:00	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	12:00	23:00			
Sat	12:00	23:00			
Sun	12:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	MELTEM TUNG
Date of birth	[REDACTED]
Address	103 NELSON ROAD
Postcode	E4 9AS
Personal licence number (if known)	LBH-PER-N-1129
Issuing licensing authority (if known)	London Borough of Hackney



**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

**L**

<p><b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)</p>			<p><u>State any seasonal variations</u> (please read guidance note 5)</p>
Day	Start	Finish	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p>
Mon	11:00	00:00	
Tue	11:00	00:00	
Wed	11:00	00:00	
Thur	11:00	00:00	
Fri	11:00	00:00	
Sat	11:00	00:00	
Sun	11:00	00:00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to;

- No selling alcohol to underage people
- No drunk and disorderly behaviour on the premises
- Vigilance in preventing the use and sale of illegal drugs at the retail area
- No violent and anti-social behaviour
- No any harm to children

- Operating schedule providing the hours of operating and licensable activities during those hours

- Designated Premises Super confirms and obligated to be in day-to-day control of the premises, to provide good training for staff on the Licensing Act (Training Record\_ to make or authorize each sale.

- Clear “Challenge 25” Information to prevent the supply of alcohol to under-age drinkers

- CCTV system installed with recording

- Roller metal exterior window shutter will be fixed to ensure that shop front is safe and secure at all times.

As a licensed premise we know that is necessary to carry out our functions or operate the business with purpose of promoting these objectives. We promise to support these objectives through operating, schedule and other measures including staff training and qualifications, policies and strategic partnership with other agencies

No binge drink promotions will take place

Any person who appeared to be drunk and disorderly will not permitted to premises

Notices will placed prominent positions to ask patrons to leave quietly

Suitable evacuation plane in case of any emergency

**b) The prevention of crime and disorder**

CTV System installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective.

A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.

Not selling of alcohol to drunk or intoxicated customers.

Custom will not be sought by means of personal solicitation outside or in the vicinity

of the premises.

Prevention and vigilance in illegal drug use at the retail unit area.

Staff will be well trained in asking customers to use premises in an orderly and respectful manner and prevent drinking alcohol at the retail unit (ex. canned or bottled beer) **out side of the premises**

### **c) Public safety**

Internal and external lighting fixed to promote the public safety objective.

Well trained staff adherence to environmental health requirements.

Training and implementation of underage ID checks.

A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.

All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.

### **d) The prevention of public nuisance**

Noise reduction measures to address the public nuisance objective.

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.

The Licensee will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.

Customers will be asked not to stand around loudly talking in the street outside the premises.

Customers will not be admitted to premises above opening hours.

The movement of bins and rubbish outside the premises will be kept to a minimum after **23.00pm** This will help to reduce the levels of noise produced by the premises. Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.

Adequate waste receptacles for use by customers will be provided in the local vicinity.



**e) The protection of children from harm**

Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol. Well trained staff about requirement for persons' identification, age establishment etc. All the details provided in Training Record Book available the retail unit. Log Book will be kept upon the premises all the time. Nothing belong existing Health & Safety requirements.


**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE**

	<p>entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <ul style="list-style-type: none"> <li>■ The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	<b>28 April 2021</b>
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

and any premises licence to be granted or varied in respect of this application made by

MELTEM TUNC

*[name of applicant]*

concerning the supply of alcohol at

SUPPLY ALCOHOL ON & OFF THE PREMISES

*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

LBH-PER-N-1129


*[insert personal licence number, if any]*

Personal licence issuing ~~authority~~ authority,

LONDON BOROUGH OF HACKNEY

*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed



Name (please print)

MELTEM TUNC

Date

28 April 2021

Consent of individual to being specified as premises supervisor

MELTEM TUNC

-----  
*[full name of prospective premises supervisor]*

of

103 NELSON ROAD  
LONDON  
E4 9AS

-----  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES LICENCE

-----  
*[type of application]*

by

MELTEM TUNC

-----  
*[name of applicant]*

relating to a premises licence

GOURMET SHEESH

-----  
*[number of existing licence, if any]*

for

GOURMET SHEESH  
155 MANOR ROAD  
LONDON  
IG7 5QA

-----  
*[name and address of premises to which the application relates]*

Notice of Application for a New Premises Licence under  
the Licensing Act 2003

Notice is given this day 5<sup>th</sup> May 2021 that Meltem Tunc of 103 Nelson Road, London, E4 9AS has applied to the Licensing Office of Epping Forest District Council for a Premises Licence in respect of 155 Manor Road, Chigwell, IG7 5QA

The proposed licence is for Recorded Music (indoors and outdoors) Monday to Sunday 11:00 – 00:00; Late Night Refreshment (indoors and outdoors) Monday to Sunday 23:00 – 00:00; and Sale of Alcohol (on and off the premises) Monday to Sunday 12:00 – 23:00.

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice.

It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)







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4.00 **STARFORM**  
 1 (1) JURY BEACH  
 2 (1) APPOINTMENT  
 3 (1) CRYSTAL TROUBLE  
 4 (1) RESPONSIBLE YOUNG  
 5 (1) DOLPHIN II  
 6 (1) GREENWATER  
 7 (1) BELLOW MAGIC  
 8 (1) MOSTAR MISS  
 9 (1) QUELLE INTERIE  
 10 (1) NINA DEL MAR  
 11 (1) VOICE OF SLOW

4.25 **STARFORM**  
 1 (1) ST & PRICH  
 2 (1) BITTY CHEER  
 3 (1) POLLY BEACH  
 4 (1) HOLLYWOOD LADY  
 5 (1) LISA CASATI  
 6 (1) NINETEEN  
 7 (1) SEASIDE STAR  
 8 (1) SEA KARATS  
 9 (1) FOLLY BEACH  
 10 (1) ANABELLA  
 11 (1) JAY BERRY  
 12 (1) FAR HOPE  
 13 (1) KETRA  
 14 (1) FLAME OF FREEDOM  
 15 (1) HEAVENLY ROSE  
 16 (1) INVINCIBLE LADY  
 17 (1) LUNAR GOLD  
 18 (1) MALLARD  
 19 (1) MARIE ANTOINETTE  
 20 (1) MISS CALETTA  
 21 (1) SMOOT FOR THE MOON  
 22 (1) SYDNEY  
 23 (1) SUNLINE

5.05 **STARFORM**  
 1 (1) ANABELLA  
 2 (1) JAY BERRY  
 3 (1) FAR HOPE  
 4 (1) KETRA  
 5 (1) FLAME OF FREEDOM  
 6 (1) HEAVENLY ROSE  
 7 (1) INVINCIBLE LADY  
 8 (1) LUNAR GOLD  
 9 (1) MALLARD  
 10 (1) MARIE ANTOINETTE  
 11 (1) MISS CALETTA  
 12 (1) SMOOT FOR THE MOON  
 13 (1) SYDNEY  
 14 (1) SUNLINE

**JASON HEAVEY** **STAR TIP**

Kilmington Rose	4.50	Kilr
Auld Sod	5.20	Sea
Jarveys Plate	5.50	Jen
Pointed And Sharp	6.20	Enr
Harry Haze	6.50	Exp
Chase Me	7.20	Mi
Huelgoat	7.50	Hu

GOING: GOOD TO FIRM  
 PLACEPOT FIRST SIX RACES  
**7.20 INTERMEDIATE HUNTERS**  
 (1) (12) **CHAM ME** (17/16) J Riley 10 11 12  
 (2) **SO SOCKY** (12/1) M Mitchell 10 11 12  
 (3) **SO SOCKY** (12/1) M Mitchell 10 11 12  
 (4) **STARFIELD** (12/1) M Mitchell 10 11 12  
 Star Betting: 6-11 So Socky, 7-4 Cham Me

**STARFORM: SO SOCKY DANGER**  
**7.50 STANDARD OPEN NH FLAT**  
 Class 5 2m 1f 15 runners  
 (1) **HUELGOAT** (17/4) H Nichols 4 11 4  
 (2) **DEEP WINDING** (12/1) Mrs L Young 5 11 2  
 (3) **DR GAMBLE** (17) J O Conn 6 11 2  
 (4) **COLONIAL EMPURE** T Vaughan 4 10 11  
 (5) **COME DANCING** (12/1) O Signy 4 10 11  
 Star Betting: 2-7 Huelgoat, 11-2 Colonial Dancing, 14 Deep Winding, 33 Dr Gamble  
**STARFORM: HUELGOAT DANGER**



**... IS IN PICKLES OVER CAM**  
 ... demands lobby rules reform

by NADEEM BADSHAH  
 Government is now reviewing contacts between mandarins, ministers and the now-collapsed financial firm.  
 Lord Pickles, an ex-Tory MP, told MPs there did not appear to be "any boundaries at all" between civil servants and the private sector.  
 The chair of the Advisory Committee on wrong with lobbyists. What is wrong is with unregulated lobbying, secret lobbying - people getting an undue advantage.  
 The scandal has raged on after it emerged former civil servant Bill Crothers joined Greenhill as an adviser in 2015 while he was still working at Whitehall.  
 Lord Pickles added: "The particular position, in terms of



**KNEESY DOES IT:** Bukayo Saka celebrates making it 3-0 after Lacazette (above) had scored from the spot







## Peter Jones

---

**From:** Mailbox - South West Group SDP [REDACTED]  
**Sent:** 06 May 2021 10:19  
**To:** Licensing  
**Subject:** Gourmet Sheesh, 155 Manor Road Chigwell  
**Attachments:** CFR9C8C.docx

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

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Good morning,

Please find attached correspondence from Essex County Fire and Rescue Service.  
Should you have any queries in relation to this matter, please refer to contact details provided within the correspondence.  
Kind Regards,

Jacqueline Galloway

---

Admin Team (South West)  
Essex County Fire and Rescue Service  
South West Group Service Delivery Point  
Basildon Fire Station  
Broadmayne  
Basildon SS14 1EH  
[REDACTED]

 Please consider the environment before printing this e-mail

Want to stay up to date with Essex County Fire and Rescue Service news, events, emergency bulletins and job vacancies? Visit [www.essex-fire.gov.uk/signup](http://www.essex-fire.gov.uk/signup) to subscribe to our newsletters. This communication may contain personal and confidential information that is protected by the Data Protection Act 2018. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by email if you have received this email by mistake and delete this email from your system. Copyright in this communication either belongs to Essex Police, Fire and Crime Commissioner Fire and Rescue Authority or such use has been approved by the copyright holder.



Essex County  
Fire & Rescue Service

Jo Turton  
Chief Fire Officer / Chief Executive

Meltem Tunc  
Gourmet Sheesh  
155 Manor Road  
Chigwell  
IG7 5QA

South West Group Service Delivery Point  
Basildon Fire Station  
Broadmayne  
Basildon  
SS14 1EH

Enquiries to: Susan Askew Fire Safety Officer  
T: +44(0) 1376 576700  
[southwestgroupsdp@essex-fire.gov.uk](mailto:southwestgroupsdp@essex-fire.gov.uk)

Our Ref: 70898  
Your Ref: N/A

Date: 06 May 2021

Dear Sir/Madam,

**LICENSING ACT 2003**  
**THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005**  
**Premises: Gourmet Sheesh, 155 Manor Road Chigwell IG7 5QA**

I refer to your recent application made under the Licensing Act 2003 for a Premises Licence.

Essex Police, Fire and Crime Commissioner Fire and Rescue Authority (hereafter called "the Authority") has now audited the application and is of the opinion, taking into consideration the information submitted, that you do not anticipate any additional risk to the public as a consequence of the proposed application being approved.

As a result, the Authority does not propose to carry out an inspection of the premises at this time.

It is however brought to your attention that in addition to the Licensing Act 2003, these premises come under The Regulatory Reform (Fire Safety) Order 2005 (The Order) and have now been entered on the Service Risk Based Inspection Programme. As a result, an announced audit may be carried out.

The inspection will be focused upon your site-specific fire risk assessment. You will have to demonstrate to the Inspecting Officer that you have implemented suitable and sufficient measures to satisfy the requirements of The Order.

For technical detail and guidance, you are strongly advised to purchase the guidance document from the list attached to this letter. Alternatively, these can be viewed online at <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>. When purchasing or installing equipment, compliance with the relevant British Standard is normally taken as being adequate. Should the issues set out in this report require major changes or costs, then you are advised to take professional advice before proceeding.

The Authority will pursue contraventions of the Order to a satisfactory conclusion: this may include enforcement action being taken proportional to the circumstances. Further, should a fire safety concern arise that is not subject to the provisions of The Order but does / will impact on the Licensing Act objective for public safety that cannot be satisfactorily resolved, it is likely to result in a request for a review of the licence being made by the Authority.

If you require further information regarding this or any other fire precautionary matter, please contact the above named Officer quoting our reference number.

Yours faithfully,



Susan Askew  
Protection

Cc Licensing Officer, Epping Forest District Council Civic Offices 323 High Street Epping CM16 4BZ

**Guides in the Series available from the CLG  
(Communities and Local Government)**

<https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>

1	Offices & Shops ISBN-13:978 1 851 12 851 0	Offices and retail premises (including individual units within larger premises, e.g. shopping centres)
2	Factories & Warehouses ISBN-13:978 1 851 12 816 7	Factories and warehouse storage premises
3	Sleeping Accommodation ISBN-13: 978 1 851 12 817 4	All premises where the main use is to provide sleeping accommodation, e.g. hotels, guest houses, B&Bs, hostels, residential training centres, holiday accommodation and the common areas of flats, maisonettes, HMOs and sheltered housing (other than those providing care - see Residential Care Premises), but excluding hospitals, residential care premises, places of custody and single private dwellings.
4	Residential Care Premises ISBN-13:978 1 851 12 818 1	Residential Care and nursing homes, common areas of sheltered housing (where care is provided) and similar premises, which are permanently staffed and where the primary use is the provision of care rather than healthcare (see Health Care Premises)
5	Educational Premises ISBN-13: 978 1 851 12 819 8	Teaching establishments ranging from pre-school through to universities, except the residential parts (See Sleeping Accommodation).
6	Small & Medium Places of Assembly ISBN -13: 978 1 851 12 820 4	Smaller public houses, clubs, restaurants and cafes, village halls, community centres, libraries, marquees, churches and other places of worship or study accommodating up to 300 people
7	Large Places of Assembly ISBN-13: 978 1 851 12 821 1	Larger premises where more than 300 people could gather, e.g. shopping centres (not the individual shops), large nightclubs and pubs, exhibition and conference centres, sports stadia, marquees, museums, libraries, churches, cathedrals and other places of worship or study
8	Theatres, Cinemas, and Similar Premises ISBN-13: 978 1 851 12 822 8	Theatres, cinemas, concert halls and similar premises used primarily for this purpose
9	Open Air Events and Venues ISBN-13: 978 1 851 12 823 5	Open air events e.g. theme parks, zoos, music concerts, sporting events (not stadia - see Large Places of Assembly), fairgrounds and county fairs.
10	Healthcare Premises ISBN-13:978 1 851 12 824 2	Premises where the primary use is the provision of healthcare (including private) e.g. hospitals, doctors' surgeries, dentists and other similar healthcare premises
11	Transport Premises and Facilities ISBN-13:978 1 851 12 825 9	Transportation terminals and interchanges e.g. airports, railway stations (including sub-surface), transport tunnels, ports, bus and coach stations and similar premises but excluding the means of transport (e.g. trains, buses, planes and ships)
12	Animal Premises and Stables ISBN-13: 978 1 85112 844 6	Animal premises, stables, livery yards and stables within zoos, large animal sanctuaries or farm parks
13	<i>Supplementary Guide</i> Means of Escape for Disabled People ISBN – 13: 978 1 85112 873 7	This guide is a supplement to be read alongside other guides in this series. It provides additional information on accessibility and means of escape

## Peter Jones

---

**From:** Kiersten Taylor  
**Sent:** 12 May 2021 11:46  
**To:** Peter Jones  
**Subject:** RE: New Premises Licence Application - Gourmet Sheesh, 155 Manor Road, Chigwell

Dear Licencing,

Thank you for consulting us re the above mentioned premises.

On the basis of the information supplied with this application we will not be making representation.

Regards

**Environmental Health Team – Commercial and Air Quality**

---

**From:** Brian Stalabrass <BStalabrass@eppingforestdc.gov.uk>  
**Sent:** 04 May 2021 16:00  
**To:** Kiersten Taylor <ktaylor@eppingforestdc.gov.uk>  
**Subject:** FW: New Premises Licence Application - Gourmet Sheesh, 155 Manor Road, Chigwell

Kiersten  
If you can have a look and consider any representations.  
Cheers  
Brian

---

**From:** Peter Jones <[pjones@eppingforestdc.gov.uk](mailto:pjones@eppingforestdc.gov.uk)>  
**Sent:** 04 May 2021 11:43  
**To:** 'Licencing.Applications@essex.police.uk' <[Licencing.Applications@essex.police.uk](mailto:Licencing.Applications@essex.police.uk)>; 'SouthWestGroupSDP@essex-fire.gov.uk' <[SouthWestGroupSDP@essex-fire.gov.uk](mailto:SouthWestGroupSDP@essex-fire.gov.uk)>; Contact Planning <[contactplanning@eppingforestdc.gov.uk](mailto:contactplanning@eppingforestdc.gov.uk)>; Brian Stalabrass <[BStalabrass@eppingforestdc.gov.uk](mailto:BStalabrass@eppingforestdc.gov.uk)>; Michael Richardson <[MRichardson@eppingforestdc.gov.uk](mailto:MRichardson@eppingforestdc.gov.uk)>; 'licenceapplications@essex.gov.uk' <[licenceapplications@essex.gov.uk](mailto:licenceapplications@essex.gov.uk)>; 'mark.carroll@essex.gov.uk' ([mark.carroll@essex.gov.uk](mailto:mark.carroll@essex.gov.uk)) <[mark.carroll@essex.gov.uk](mailto:mark.carroll@essex.gov.uk)>; 'Trading Standards TS' <[Trading.Standards@Essex.gov.uk](mailto:Trading.Standards@Essex.gov.uk)>; 'Alcohol@homeoffice.gsi.gov.uk' <[Alcohol@homeoffice.gsi.gov.uk](mailto:Alcohol@homeoffice.gsi.gov.uk)>; Safercommunities <[Safercommunities@eppingforestdc.gov.uk](mailto:Safercommunities@eppingforestdc.gov.uk)>  
**Cc:** Cllr.A Lion <[cllr.alion@eppingforestdc.gov.uk](mailto:cllr.alion@eppingforestdc.gov.uk)>; Cllr.S Rackham <[cllr.srackham@eppingforestdc.gov.uk](mailto:cllr.srackham@eppingforestdc.gov.uk)>; 'anthony.belgrave@chigwellparishcouncil.gov.uk' <[anthony.belgrave@chigwellparishcouncil.gov.uk](mailto:anthony.belgrave@chigwellparishcouncil.gov.uk)>  
**Subject:** New Premises Licence Application - Gourmet Sheesh, 155 Manor Road, Chigwell

Good morning,

Please find attached an application for a Premises Licence in respect of Gourmet Sheesh, 155 Manor Road. The application was received today 4<sup>th</sup> May 2021.

The consultation starts tomorrow, 5<sup>th</sup> May 2021 and ends at midnight on **1<sup>st</sup> June 2021**

Any representations or comments need to be submitted within this time period to [licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk)

This application is for:

Recorded Music (indoors and outdoors) Monday to Sunday 11:00 – 00:00;  
Late Night Refreshment (indoors and outdoors) Monday to Sunday 23:00 – 00:00; and  
Sale of Alcohol (on and off the premises) Monday to Sunday 12:00 – 23:00.

**This is an unredacted copy of the application and should not be disclosed to third parties.**

Kind regards

***Mr Peter Jones MIOL, ABII***

Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

Mob. 07851 384755 (only answered whilst on duty.)





**Peter Jones**

---

**From:** Licensing Epping and Brentwood [REDACTED]  
**Sent:** 21 May 2021 12:38  
**To:** Licensing  
**Cc:** Peter Jones  
**Subject:** Gourmet Sheesh - PREMISES LICENCE APPLICATION  
**Attachments:** Email chain agreed conditions Gourmet Sheesh.pdf

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Good afternoon ,

Having been in communication with Mr JONES I understand a set of conditions have been agreed with EFDC ( email chain attached )

If these conditions are added Essex Police have no further representations .



**Ronan McManus (80692)**

Senior Licensing Officer

☎ 101 (Ext: 406363) ☎ 07815 000889

📁 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

---

**From:** Licensing Applications Essex <licensing.applications@essex.police.uk>  
**Sent:** 04 May 2021 12:21  
**To:** Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>  
**Subject:** EPP - PREMISES LICENCE APPLICATION

The below application has been received at this office and has been placed onto Bacchus.

**APPLICATION SUMMARY BELOW**

## Peter Jones

---

**From:** Duncan Forsyth  
**Sent:** 11 May 2021 10:40  
**To:** Peter Jones  
**Subject:** FW: New Premises Licence Application - Gourmet Sheesh, 155 Manor Road, Chigwell

FYI

---

**From:** hayrullah berkpinar [REDACTED]  
**Sent:** 11 May 2021 10:39  
**To:** Duncan Forsyth [REDACTED]  
**Subject:** Re: New Premises Licence Application - Gourmet Sheesh, 155 Manor Road, Chigwell

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

Dear Mr Jones, I have spoken to applicant and she is accepted to close at 23:00 Monday to Sunday, addition to this she does accept all the conditions you have stated at your email. Should you need further information please do not hesitate to contact me via this email.

Kind regards

Hayirola Berkpinar

On Tuesday, 11 May 2021, 10:28:31 BST, Duncan Forsyth <[dforsyth@eppingforestdc.gov.uk](mailto:dforsyth@eppingforestdc.gov.uk)> wrote:

Dear Sir or Madam

I refer to your recent application for Gourmet Sheesh, 155 Manor Road, Chigwell.

I have considered the licence application in respect of the licencing objective - Prevention of Public Nuisance. Whilst I do not object to the grant of the licence, I would like to propose the following conditions:

1. The premises shall be adequately insulated or the sound level adjusted, to ensure that noise from music (live or recorded) or amplified sound is inaudible inside any noise sensitive premises.

**Reason: To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance**

2. No live or amplified music to occur outside.



**Reason: To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance**

3. No external speakers.

**Reason: To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance**

4. No speakers to be attached or installed directly into the ceiling of the premises.

**Reason: To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance**

5. All external door and windows shall be closed by 21:00 hours to minimise the noise the premises, other than access and regress of patrons.

**Reason: To ensure that any music, amplified sound and customer noise from the licensed premises does not cause a public nuisance**

6. No customers shall be permitted to consume food or drink outside the premises between the hours of 21:00 hours – 11:00 hours.

**Reason: To ensure that any customer noise does not cause a public nuisance**

7. Alcohol should be served ancillary to a table meal or take away.

**Reason: To prevent restaurant becoming a bar/drinking establishment**

8. Empty bottles/cans must not be handled outside the premises between 21:00 – 07:00 hours so as to be audible at residential premises.

**Reason: To ensure that public nuisance does not occur**

9. Deliveries and waste collections to be between the hours of 07:00hrs – 18:30hrs Monday – Friday, 08:00hrs – 13:00hrs Saturday and no collections on Sunday and Bank Holidays.

**Reason: To ensure that public nuisance does not occur**

10. Recorded music to cease at 23:00 hours Monday – Sunday

**Reason: To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance**

11. No late night refreshment

**Reason: To ensure that premises does not cause a public nuisance**

If you agree to the licencing conditions please contact the Council's Licencing Department.

Regards

Duncan Forsyth

Environmental Enforcement Officer

Community Resilience Team

Communities & Partnerships Directorate

Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ

[Redacted]

[Redacted]



[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)

---

**From:** Peter Jones <[pjones@eppingforestdc.gov.uk](mailto:pjones@eppingforestdc.gov.uk)>  
**Sent:** Tuesday, May 4, 2021 11:42:51 AM  
**To:** 'Licensing.Applications@essex.police.uk' <[Licensing.Applications@essex.police.uk](mailto:Licensing.Applications@essex.police.uk)>; 'SouthWestGroupSDP@essex-fire.gov.uk' <[SouthWestGroupSDP@essex-fire.gov.uk](mailto:SouthWestGroupSDP@essex-fire.gov.uk)>; Contact Planning <[contactplanning@eppingforestdc.gov.uk](mailto:contactplanning@eppingforestdc.gov.uk)>; Brian Stalabrass <[BStalabrass@eppingforestdc.gov.uk](mailto:BStalabrass@eppingforestdc.gov.uk)>; Michael Richardson <[MRichardson@eppingforestdc.gov.uk](mailto:MRichardson@eppingforestdc.gov.uk)>; 'licenceapplications@essex.gov.uk' <[licenceapplications@essex.gov.uk](mailto:licenceapplications@essex.gov.uk)>; 'mark.carroll@essex.gov.uk' (<[mark.carroll@essex.gov.uk](mailto:mark.carroll@essex.gov.uk)> <[mark.carroll@essex.gov.uk](mailto:mark.carroll@essex.gov.uk)>); 'Trading Standards TS' <[Trading.Standards@Essex.gov.uk](mailto:Trading.Standards@Essex.gov.uk)>; 'Alcohol@homeoffice.gsi.gov.uk' <[Alcohol@homeoffice.gsi.gov.uk](mailto:Alcohol@homeoffice.gsi.gov.uk)>; Safercommunities <[Safercommunities@eppingforestdc.gov.uk](mailto:Safercommunities@eppingforestdc.gov.uk)>  
**Cc:** Cllr.A Lion <[cldr.alion@eppingforestdc.gov.uk](mailto:cldr.alion@eppingforestdc.gov.uk)>; Cllr.S Rackham <[cldr.srackham@eppingforestdc.gov.uk](mailto:cldr.srackham@eppingforestdc.gov.uk)>; 'anthony.belgrave@chigwellparishcouncil.gov.uk' <[anthony.belgrave@chigwellparishcouncil.gov.uk](mailto:anthony.belgrave@chigwellparishcouncil.gov.uk)>  
**Subject:** New Premises Licence Application - Gourmet Sheesh, 155 Manor Road, Chigwell

Good morning,

Please find attached an application for a Premises Licence in respect of Gourmet Sheesh, 155 Manor Road. The application was received today 4<sup>th</sup> May 2021.

The consultation starts tomorrow, 5<sup>th</sup> May 2021 and ends at midnight on **1<sup>st</sup> June 2021**

Any representations or comments need to be submitted within this time period to [licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk)

This application is for:

Recorded Music (indoors and outdoors) Monday to Sunday 11:00 – 00:00;

Late Night Refreshment (indoors and outdoors) Monday to Sunday 23:00 – 00:00; and

Sale of Alcohol (on and off the premises) Monday to Sunday 12:00 – 23:00.

**This is an unredacted copy of the application and should not be disclosed to third parties.**

Kind regards

**Mr Peter Jones MIOL, ABII**

Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

## Peter Jones

---

**From:** Park Grange [REDACTED]  
**Sent:** 26 May 2021 19:46  
**To:** Peter Jones; Licensing  
**Cc:** [REDACTED]  
**Subject:** Re: Premises Licence application - Gourmet Sheesh, 155 Manor Road, Chigwell, IG7 5QA  
**Attachments:** Epping Forest District Council\_Mr P Jones\_26 05 21.pdf

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---

Dear Peter,

Thank you for your email below.

Please find attached the concerns of the Directors and Residents of Park Grange that remain despite revisions to the above application.

Kind regards

Park Grange  
[REDACTED] Manor Road

---

**From:** Peter Jones <pjones@eppingforestdc.gov.uk>  
**Sent:** 21 May 2021 01:33  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Premises Licence application - Gourmet Sheesh, 155 Manor Road, Chigwell, IG7 5QA

Good afternoon and thank you for your email,

Following similar comments, and resulting interactions with the applicant they have amended their application as follows:

1. Music is no longer sought outside; only inside.
2. Licensable hours reduced to 23:00 Monday to Sunday.

They have also agreed a number of additional conditions with the councils community resilience team; including

*'No live or amplified music to occur outside.'*

*'No external speakers.'*

*'All external door and windows shall be closed by 21:00 hours to minimise the noise the premises, other than access and regress of patrons.'*

*'Alcohol should be served ancillary to a table meal or take away.'*

*'No customers shall be permitted to consume food or drink outside the premises between the hours of 21:00 hours – 11:00 hours.'*

I believe these amendments address most of your concerns. In respect to your comments about parking; this cannot be a consideration for the licence as it is a public highway.

If you still have any concerns, and they relate to one or more of the four licensing objectives please do let me know by return.

In the meantime I will place your comments on file; but no further action will be taken.

Kind regards,

**Mr Peter Jones MIOL, ABII**

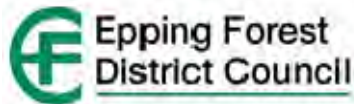
Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

Mob. 07851 384755 (only answered whilst on duty.)



---

**From:** Park Grange [REDACTED]  
**Sent:** 21 May 2021 14:25  
**To:** Licensing <Licensing@eppingforestdc.gov.uk>  
**Cc:** [REDACTED]  
**Subject:** Premises Licence application - Gourmet Sheesh, 155 Manor Road, Chigwell, IG7 5QA

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Hi

This email sets out an objection to the granting of the above application on behalf of the Board of Directors and the 17 flats at Park Grange ([REDACTED] Manor Road):

- **The prevention of crime and disorder**  
Music on the premises (including externally), late opening hours and alcohol will attract more and the wrong type of visitors, who are bound to gather outside the premises. This will lead to increased incidents of crime and disorder.
- **Public safety**  
Public safety is not currently a significant issue but is likely to become one if this licence is granted because a lot more people will come here on cars and motorcycles etc. Please note this area

already has restricted parking and is predominately residential.

This parade of shops is a small area consisting of local convenience shops and is not appropriate for the licence being applied for.

- **The prevention of public nuisance**

There is no question that all three items outlined in the application (i.e. music, late night refreshments and alcohol) every day will combine to cause public nuisance. In addition, there will be extra noise from increased traffic.

- **The protection of children from harm**

As noted, this is a residential area populated by many families with young children. Having seven days of late-night disturbance from music and additional traffic would be harmful to children not to mention issues associated with alcohol.

We understand it is the practice of the Authority to inform the Applicant of the names and addresses of anybody objecting to the application. We would like to inform the Senior Licensing Officer that in this case the named party are the Board of Directors and the residents of Park Grange (151 Manor Road).

Kind regards

Park Grange



Safer spaces is a council-led programme to help kickstart the local economy and reopen high streets in the Epping Forest district [Click Here to have your say on social distancing and safer spaces](#)



Our employees are working from home and have access to emails and telephones. We are doing everything we can to support our residents and local businesses. To avoid risk of cross-contamination please don't send items and correspondence through the post unless absolutely necessary. For up to date information and service updates go to our website at [www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk). **Stay alert. Control the virus. Save lives.**

**Disclaimer Epping Forest District Council**

If you received this email by mistake, please let us know and delete it. We ask you to respect any confidential or private information in the email. Do not share it unless appropriate to do so. We take precautions to minimise risk



Our Ref: PFG/ss  
26<sup>th</sup> May 2021

**Attention of Mr Peter Jones**

Epping Forest District Council  
Licensing Unit Civic Offices  
High Street  
Epping  
Essex  
CM16 4BZ

**By Email & Post:** [pjones@eppingforestdc.gov.uk](mailto:pjones@eppingforestdc.gov.uk)  
[Licensing@eppingforestdc.gov.uk](mailto:Licensing@eppingforestdc.gov.uk)

Dear Sirs,

Re: **GOURMET SHEESH, 155 MANOR ROAD, CHIGWELL, IG7 5QA**

We refer to our previous correspondence in connection with the Licence application of the above premises, copy attached for ease and thank you for your speedy response to the Board of Park Grange advising of the small revisions made by the applicant. We are disappointed, and in our view the application is still inappropriate, as it does not fully address our concerns. Please find our further objections: -

- **The prevention of crime and disorder**  
Keeping the doors and windows open until 9pm will still attract increased footfall in what is already a restricted space. This will still lead to people gathering outside the premises, which will lead to increased incidents of crime and disorder.
- **Public Safety**  
The proposed amendments still do not reflect the fact that this parade of shops is a small area consisting of local convenience shops (e.g. florist and dry cleaners) that is not in keeping with the licence being applied for. Instead the application is more suited to the nearby Brook Parade given the more commercial and social nature of the businesses there including a pub. In comparison, our block of flats is just yards away from the applicant and includes a number of young families and elderly residents who appreciate the residential nature of the surroundings. Giving permission for the licence will compromise this.
- **The prevention of public nuisance**  
Despite the revisions made by the applicant, the proposal to offer the consumption of alcohol outdoors between the hours of 11am to 9pm will still adversely contribute to the public nuisance that we alluded to in our initial objection. Again, we would point out that our block of flats is just yards away from the premises so we would experience the full force of this if it the application was to be granted.

Regulated By RICS

VAT Registration No: 246 0486 64 **Page 79**

B Bailey & Co Ltd, Incorporated in England & Wales  
Registered Office: 118-120 Cranbrook Road, Ilford, Essex IG1 4LZ, Registered No: 6157353



**B Bailey & Co Ltd**

(Incorporating B Bailey & Co. Est 1896)

118 - 120 Cranbrook Road,  
Ilford, Essex IG1 4LZ

T: 020 8532 4150

E: [enquiries@bbailey.co.uk](mailto:enquiries@bbailey.co.uk)

W: [www.bbailey.co.uk](http://www.bbailey.co.uk)

Chartered Surveyors  
Valuers  
Property Management  
Lettings

Peter F. Gunby MRICS IRRV

Stuart Jelcoate BSc (Hons) MRICS

Clare Beddall (Company Secretary)



- **The protection of children from harm**


It looks like the licensable hours have only reduced by one hour per day. Our concerns about the safety of our children still very much hold.

As you can see from the above, many of our concerns remain despite the revisions made by the applicant. We therefore urge you to refuse the application.

Yours faithfully



**PETER GUNBY, MRICS**

On behalf of the Board & Residents of   
Park Grange, Manor Road, Chigwell, IG7 5GT

Enc:



**B Bailey & Co Ltd**

(Incorporating B Bailey & Co. Est. 1896)

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Clare Beddall (Company Secretary)

Regulated By RICS

VAT Registration No. 246 048 999

**Page 80**

B Bailey & Co Ltd. Incorporated in England & Wales

Registered Office: 118-120 Cranbrook Road, Ilford, Essex IG1 4LZ. Registered No: 6157353





## Peter Jones

---

**From:** Sonia Kataora [REDACTED]  
**Sent:** 26 May 2021 20:10  
**To:** Peter Jones; Licensing  
**Cc:** [REDACTED]  
**Subject:** Fw: Premises Licence application - Gourmet Sheesh, 155 Manor Road, Chigwell, IG7 5QA  
**Attachments:** Epping Forest District Council\_Mr P Jones\_26 05 21.pdf

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Dear Peter,

Further to the email below, I would like to share comments raised by the residents of Park Grange (neighbours to the applicant), which should have been included in the attached letter.

Please therefore consider the concerns below simultaneously to the attached letter in reviewing the above application.

- **The prevention of public nuisance**

Even if the property were to be adequately sound proofed, we suspect noise from patrons, kitchens, opening and closing times, disposal of bottles etc would still filter through to us. We are also concerned about additional litter, food waste not being disposed of correctly and the risk of infestations. Smokers would also congregate outside the venue. Where alcohol is involved, the possibility for nuisance and inappropriate behaviour is increased. We are also concerned it will set a precedent for the nextdoor Chinese takeaway to apply for an alcohol licence in order to compete and exacerbate the problem.

Kind regards

Park Grange  
[REDACTED] Manor Road

---

**From:** Park Grange [REDACTED]  
**Sent:** 26 May 2021 18:57

**Peter Jones**

---

**From:** 24GrangeCrescent [REDACTED]  
**Sent:** 28 May 2021 11:04  
**To:** Licensing  
**Subject:** Representations Against Licence Application: WK/202116170 - GOURMET SHEESH - 155  
MANOR ROAD, CHIGWELL, IG7 5QA  
**Attachments:** Letter to EFDC Licensing Team (28 May 2021).pdf

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**For the Attention of:**

The Licensing Team  
Epping Forest District Council ("EFDC")

I refer to the EFDC Notification of Consultation, dated 4 May 2021, in respect of the above subject application for premises licence(s).

I attach a letter making my representations against the application.

Faithfully,

**Mrs H K Bassi**

28 May 2021

**BY EMAIL:**

The Licensing Team  
Epping Forest District Council ("EFDC")  
Civic Offices  
High Street  
Epping  
CM16 4BZ

licensing@eppingforestdc.gov.uk

**YOUR REF: WK/202116170**

**Application in respect of premises licence(s)**

**GOURMET SHEESH**

**155 MANOR ROAD, CHIGWELL, IG7 5QA**

I refer to the EFDC Notification of Consultation, dated 4 May 2021, in respect of the above subject application for premises licence(s).

I make the following representations against the application.

1. **Public Nuisance**

The application seeks licence for, inter alia, (i) the outdoor playing / performance of Recorded Music until midnight daily; (ii) the outdoor serving of Late Night Refreshments until midnight daily; and (iii) the off premises Sale of Alcohol until 11PM daily.

Such activities will, individually and together, create a significant, persistent, and unlawful public nuisance due to the ensuing intrusive noise and disturbance of the outdoor music and/or outdoor customers (as well as the coming, going, and gathering outside of customers at unsociable hours of the evening and night on a daily basis) in what is fundamentally and overwhelming a residential neighbourhood. Such significant, persistent, and unlawful public nuisance will also be exacerbated by the noise and commotion of the increased vehicle traffic of the customers of the establishment at unsociable hours of the evening and night. These public nuisances will substantially prejudice and infringe the right of quiet and peaceful enjoyment of the residents in proximity to 155 Manor Road, including but not limited to the residents of Grange Crescent.

Furthermore, Grange Crescent residents face further and additional public nuisance in terms of increased vehicle parking / traffic (and consequent increased human traffic) along Grange Crescent, especially at unsociable hours of the evening and night. Grange Crescent residents have suffered the longstanding and significant issue of obstructive, unlawful, and unsafe vehicle parking all along Grange Crescent by customers of the parade of shops on Manor Road (that includes 155 Manor Road) - that stand either side of the junction of Grange Crescent with Manor Road. This persisting issue has been due to the very limited and very restricted parking places by the Manor Road shop parade (where 155 Manor Road is located). As such the granting of the subject licence to the subject premises will increase both vehicle and human traffic along Grange Crescent, exacerbating an existing public nuisance and creating a further such public nuisance each evening and each night.

I refer you also to my related Public Safety representations below.

2. **Prevention of Crime and Disorder**

The application seeks licence for (i) the off premises Sale of Alcohol until 11PM daily, along with (ii) the outdoor playing / performance of Recorded Music until midnight daily, and (iii) the outdoor serving of Late Night Refreshments until midnight daily. The sale of alcohol in such manner and at such times will inevitably cause public drunkenness and public disorder, which will be exacerbated by the proposed licence for the activities (ii) and (iii). I refer you also to my related Public Nuisance and Public Security representations, above and below.

3. **Public Safety**

The issue of public drunkenness and disorder referred to above raises obvious consequent issues of public safety.

Equally, the issues referred to above of increased obstructive, unlawful, and unsafe vehicle parking in the evening and at night raise issues of public safety. In particular, limited and restricted parking immediately along the Manor Road parade (either side of the Grange Crescent junction) has led many shop customer vehicles being unsafely and / or unlawfully parked fully on the pavement and at the corners of the junction of Grange Crescent and Manor Road. This unsafe and unlawful parking has meant longstanding and serious road safety issues for Grange Crescent residents emerging from and entering the the junction of Grange Crescent with Manor Road due to extremely restricted lines of sight and visibility to oncoming traffic. It has also meant that pedestrians entering / learning Grange Crescent often have to walk in the road to get past vehicles mounted on the narrow payment at the head of Grange Crescent. The issues of public safety of road users will be exacerbated by increased obstructive, unlawful, and unsafe vehicle parking in the evening and at night by customers of the subject establishment.

Faithfully,

**Mrs H K Bassi**

## **Report to the Licensing Sub-Committee**

**Date of meeting: 6 July 2021**

**Subject: Licensing Act 2003- Application for a Club Premises Certificate, Matching Green Cricket Club, The Cricket Pavilion, The Green, Matching Green, Essex, CM17 0PZ**



**Epping Forest  
District Council**

**Responsible Officer: Debbie Houghton, Licensing Officer 01992 564336**

**Democratic Services Officer: R Perrin**

---

### **Decisions Required:**

**To consider an application for a Club Premises Certificate under the Licensing Act 2003**

### **Report:**

#### **Application**

1. An application has been made by Martin Figg, of Matching Green Cricket Club, Cricket Pavilion, The Green, Matching Green, Ess0065, CM17 0PZ a new Club Premises Certificate at the above location.

The application is for the following licensing activities,

#### **The Supply of Alcohol on the Premises only**

Monday to Friday 17.00 – 22.00

Saturday 12.00 – 23.00, Sunday 12.00 – 22.00

#### **Opening Times of the premises**

Monday to Friday 17.00 – 22.00

Saturday 12.00 – 23.00, Sunday 12.00 – 22.00

**The licence is for the months of April to September when the pavilion is open.**

2. The application was received on the 8th May 2021.

The Operating Schedule sets out conditions which will be attached to the Club Premises Certificate if this application is granted.

3. When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.

These are—

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

4. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

#### **Consultation**

5. The Responsible Authorities have all received a copy of the application, it was also advertised at the premises and in a local newspaper.

6. A copy of the Blue Notice and Newspaper advert is attached to this report.
7. All residences and businesses within 150 meters radius of the premises were individually consulted.
8. The authority has received 17 representations against the application from residents and businesses, 1 representation of support from North Weald Parish Council, please see emails and letters attached.
9. There was a response from Essex Police agreeing recommendations with the applicant, which if agreed will be added to their Operating Schedule, please see attached email link with this report.
10. The Objections relates to The Prevention of Crime and Disorder, Public Safety, The Prevention of Public Nuisance and the Protection of Children from Harm.

### **Guidance Issued by the Secretary of State**

11. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.
12. Sections 2.15 to 2.21 of the Guidance are relevant to this application

### **Options**

In determining this application, the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
  - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
  - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application.

### **Determination**

The Sub-Committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

### **Appeal**

If any party is aggrieved with the decision, they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

### **Background Papers used in Licensing Act 2003- Application for a Club Premises Certificate, Matching Green Cricket Club, The Cricket Pavilion, The Green, Matching Green, Essex, CM17 0PZ Preparing this Report:**

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003

- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>

#### **Attached documents**

- Application for a Club Premises Certificate.
- Plan of the premises
- Newspaper advert and Public Notice
- Cricket Club Constitution and Rules
- Copies of the representations against and in support in the form of email/letters
- Copies of response from Essex Police.



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\* required information

**Section 1 of 17**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes       No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

Martin

\* Family name

Flgg

\* E-mail

martin@matchlnggreenc.com

Main telephone number

Include country code.

Other telephone number

- Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

\* Is your business registered in the UK with Companies House?

- Yes       No

\* Is your business registered outside the UK?

- Yes       No

\* Business name

Matching Green Cricket Club

If your business is registered, use its registered name.

\* VAT number

-

Put "none" if you are not registered for VAT.

\* Legal status

Charity or Association

Continued from previous page...

* Your position in the business	<input type="text" value="Hon. Secretary"/>	
Home country	<input type="text" value="United Kingdom"/>	The country where the headquarters of your business is located.
<b>Business Address</b>		If you have one, this should be your official address - that is an address required of you by law for receiving communications.
* Building number or name	<input type="text" value="The Cricket Pavillion"/>	
* Street	<input type="text" value="The Green"/>	
District	<input type="text"/>	
* City or town	<input type="text" value="Matching Green"/>	
County or administrative area	<input type="text"/>	
* Postcode	<input type="text" value="CM17 0PZ"/>	
* Country	<input type="text" value="United Kingdom"/>	

## Section 2 of 17

### APPLICATION DETAILS

Name of club

The above named club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in this section 2 (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

#### Postal Address Of Club

Address  OS map reference  Description

#### Contact Details Of Club

Are the contact details the same as (or similar to) those given in section one?  Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

#### Name Of Person Performing Duties Of A Secretary To The Club

First name

Family name

Continued from previous page...

**Address Of Person Performing Duties Of A Secretary To The Club**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Secretary Contact Details**

E-mail

Telephone number

Other telephone number

Non-domestic rateable value of club premises (£)

Are the club premises occupied and habitually used by the club?

Yes  No

**Section 3 of 17**

**CLUB OPERATING SCHEDULE**

When do you want the club premises certificate to start?  /  /   
dd mm yyyy

If you wish the certificate to be valid only for a limited period, when do you want it to end?  /  /   
dd mm yyyy

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**General Description Of Club**

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Community cricket club pavilion in the middle of Matching Green.  
Sale of alcohol to members and guests

Continued from previous page...

**Section 4 of 17**

**PROVISION OF PLAYS**

See guidance on regulated entertainment

Will you be providing plays?

- Yes  No

**Section 5 of 17**

**PROVISION OF FILMS**

See guidance on regulated entertainment

Will you be providing films?

- Yes  No

**Section 6 of 17**

**PROVISION OF INDOOR SPORTING EVENTS**

See guidance on regulated entertainment

Will you be providing indoor sporting events?

- Yes  No

**Section 7 of 17**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 8 of 17**

**PROVISION OF LIVE MUSIC**

See guidance on regulated entertainment

Will you be providing live music?

- Yes  No

**Section 9 of 17**

**PROVISION OF RECORDED MUSIC**

See guidance on regulated entertainment

Will you be providing recorded music?

- Yes  No

**Section 10 of 17**

**PROVISION OF PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing performances of dance?

- Yes  No

**Section 11 of 17**

Continued from previous page...

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 12 of 17**

**SUPPLY OF ALCOHOL**

Will you be supplying alcohol by or on behalf of a club to, or to the order of a member of the club?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the supply of alcohol be for consumption?

On the premises       Off the premises       Both

If the club wishes members and their guests to be able to consume alcohol on the premises tick on, if the club wishes people to be able to purchase alcohol to consume away from the premises tick off. If the club wishes people to be able to do both tick both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

As a cricket club we only use the pavilion from April to September.  
The majority of the sale of alcohol will be Friday evenings (Junior Coaching evening) and Weekends when games take place.  
We do have a small number of midweek evening matches

Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, provide list

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

### Section 13 of 17

#### HOURS CLUB PREMISES ARE OPEN TO THE MEMBERS AND GUESTS

Will you be selling by retail alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place?

Yes       No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.



Continued from previous page...

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

As for members stated previously

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, provide list.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

Section 14 of 17

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children.

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

Section 15 of 17

Continued from previous page...

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## LICENSING OBJECTIVES

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Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Alcohol will be stored in under-cover fridges in the kitchen area out of general sight.  
We will not keep large amounts in stock, rather buying on a week to week basis through the summer months. No stock held when the pavilion is not in use during the winter.  
Sale of alcohol will be restricted to members of our club and their guests.

b) The prevention of crime and disorder

Limited stock held during the summer months.  
No stock held during winter months.  
Sale of alcohol will be restricted to members of our club and their guests.  
Club committee members will be responsible for the serving of alcohol.  
The pavilion is alarmed and Matching has a very strong Neighbourhood Watch community.

c) Public safety

Our risk assessments will be updated to cover the sale of alcohol and the consumption by members and their guests.  
We have a strong Management committee including a 'House Secretary' tasked with maintaining the premises.

d) The prevention of public nuisance

Members and guests will be reminded to leave premises quietly.

e) The protection of children from harm

Children will not be allowed to take alcohol from the fridge.  
The club has many DBS checked members (captains, coaches etc) and a lead Club Safeguarding Officer on the committee.  
Apart from the lead CSO we have two further qualified CSOs in the club.

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Section 16 of 17

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NOTES ON REGULATED ENTERTAINMENT

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*Continued from previous page...*

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
-

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 17 of 17

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Club Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00
Band E - £125001 and over	£635.00

\* Fee amount (£)

### DECLARATION

I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/club-licensing/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 Next >



Notice of Application for a New Premises Licence Under  
The Licensing Act 2003

Notice is given this day 7<sup>th</sup> May 2021 that Martin Figg of  
Yaxinge Cottage, White Roding has applied to the  
Licensing Office of Epping Forest District Council for a  
Premises Licence in respect of Matching Green Cricket  
Pitch, Matching Green.  
The proposed licence is for the sale of alcohol whilst  
an activity is taking place during the summer months.

Monday - Friday 17:00 to 22:00  
Saturday 12:00 to 23:00  
Sunday 12:00 to 22:00

The number of licensed premises is maintained at the  
Licensing Office of Epping Forest District Council, Civic  
Office, High Street, Epping, Essex, CM16 4BZ.  
Applications for premises licences may be inspected at  
this office during office hours. Anyone wishing to oppose  
the application must give written notice to the Licensing  
Office within 28 days of this notice.

It is an offence knowingly or recklessly to make a false  
statement in connection with an application which could  
lead to a profit or summary conviction (maximum £5000)

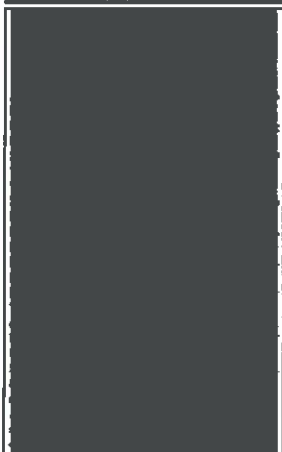


# LOCAL LISTINGS PUBLIC NOTICES

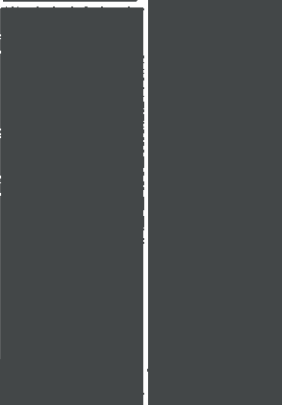
To advertise telephone: 01923 216232  
or email: [wahmed@localiq.co.uk](mailto:wahmed@localiq.co.uk)

Planning Notices | Traffic Notices | Legal Notices | Probate Notices | Other Notices  
Church And Religious Notices | Tenders and Contracts | Goods Vehicle Operator Licences

## ▶ Goods Vehicle Operator Licences ▶ Planning Notices

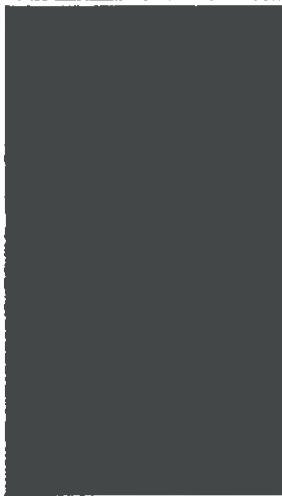


## ▶ Probate Notices



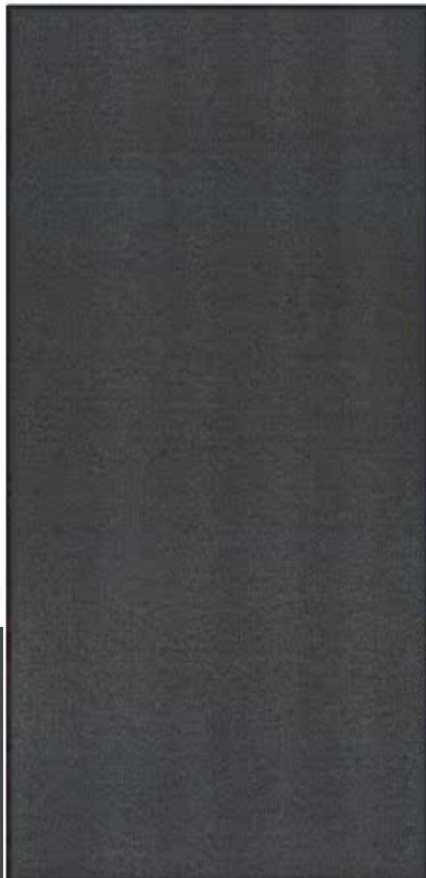
## ▶ Legal Notices

Notice of Application for a New Club Provision License under the Licensing Act 2003  
Notice is given that on 7th May 2021 that Martin Figg of Woodlands Cottage, White Reding has applied to the Licensing office of Epping Forest District Council for a Club Provision License in respect of Matchless Green Cricket Pavilion, Matchless Green. The proposed license is for the sale of alcohol whilst cricket activity is taking place during the summer months Monday - Friday 17.00 to 22.00, Saturday 12.00 to 22.00, Sunday 12.00 to 22.00. The capacity of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM18 4QE. Applications for premises licenses may be inspected at the office during office hours. Anyone wishing to oppose the application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine or summary conviction (maximum £5000)



## ▶ Traffic Notices

Essex County Council



**e-edition**  
Click to turn  
the pages  
of your  
favourite  
local paper  
online







# Matching Green Cricket Club Constitution and Rules

as of 6th March 2015

## 1. Name

The name of the Club is Matching Green Cricket Club.

## 2. Club Purposes

The purposes of the Club are to foster and promote participation in the amateur sport of cricket within the community, providing facilities for playing cricket, opportunities for recreation, coaching and competition.

## 3. Affiliation

- 3.1 The Club is affiliated to the England and Wales Cricket Board through the Essex County Cricket Board.
- 3.2 The Club and its members shall ensure that members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.
- 3.3 The Club shall adopt and implement the ECB Safe Hands – Cricket's Policy for Safeguarding Children and any future versions of the policy.
- 3.4 The Club shall adopt and implement both the ECB's One Game Strategy and the club Inclusion and Diversity Policy and any future versions of these documents

## 4. Permitted means of advancing the Purposes

The Committee has the power to:

- 4.1 acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities;
- 4.2 provide coaching, training, medical treatment, and related social and other facilities;



An Inspired Facility



Herts & Essex Cricket League – Winners 2016, 2015 & 2013  
Affiliated to the England & Wales Cricket Board and West Essex Cricket Board  
[www.matchinggreence.com](http://www.matchinggreence.com)

Junior Development  
squad sponsored by



President:  
W. J. Hurnell, Esq.

Chairman S.R. Harnell Esq.

Hon. Secretary M. Figg Esq.

Hon. Treasurer M. Ormondroyd, Esq.

- 4.3 take out any insurance for club committee, employees, contractors, players, guests and third parties;
- 4.4 raise funds by appeals, subscriptions, loans and charges;
- 4.5 borrow money and give security for the same, and open bank accounts;
- 4.6 buy, lease or licence property and sell, let or otherwise dispose of the same;
- 4.7 make grants and loans and give guarantees and provide other benefits;
- 4.8 set aside or apply funds for special purposes or as reserves;
- 4.9 deposit or invest funds in any lawful manner;
- 4.10 employ and engage staff and others and provide services;
- 4.11 co-operate with any organisation, club, sporting body, government or government-related agencies; and
- 4.12 do all other things reasonably necessary to advance the purposes.

NONE of the above powers may be used other than to advance the purposes consistently with the Rules below and the general law.

## **5. Membership**

- 5.1 Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.
- 5.2 The Club may have different classes of membership and subscription on a non discriminatory and fair basis. The Club will have an equitable pricing policy and will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- 5.3 The level of subscriptions will be decided by the Committee from time to time and notified to the members.
- 5.4 The Club will have the following classes of membership:
  - 5.4.1 Full member- playing
  - 5.4.2 Full member – non-playing
  - 5.4.3 Junior member (under the age of 18).
- 5.5 Application for membership of the Club shall be by completion of a membership application form.
- 5.6 No person shall be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection for any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club Committee.
- 5.7 The Club Committee may refuse membership, or remove it, at their discretion but only for good cause such as conduct or character likely to bring the Club or cricket into disrepute and:
  - 5.7.1 The Club Committee may only refuse to admit a new member if a resolution is passed at a meeting where the person in question has been notified in writing in advance and been given 14 days to submit written representations for the Club Committee to consider at the meeting. Appeal against a refusal of membership shall be to the Appeal Committee as detailed below.

5.7.2 The procedure for taking disciplinary action against a member, including removing membership, is dealt with in more detail below.

- 5.8 All members will be subject to these Rules and by joining the Club will be deemed to accept these Rules, any Club Regulations and any Codes of Conduct that the Club has adopted. A Code of Conduct for Members and Guests must be displayed prominently to ensure that all Club guests and non-member volunteers are aware of the code and the requirement to abide by it.
- 5.9 The Club Secretary will keep a register of members.
- 5.10 Membership is not transferable and shall cease on death.
- 5.11 A member may resign by written notice to the Club, but the return of any subscription paid is at the discretion of the Club Committee.

## **6. All General Meetings**

- 6.1 All members may attend all general meetings of the Club in person.
- 6.2 All members have one vote.
- 6.3 Members must be given at least 14 clear days notice of all general meetings.
- 6.4 The quorum for all general meetings is 12 members present or 10% of the total membership whichever is greater.
- 6.5 If a quorum is not present within 15 minutes of the start of the meeting, the meeting will be adjourned to the following week at the same time and place or such other time and place as the Committee decide and any voting members attending the adjourned meeting will constitute a quorum.
- 6.6 The Chair or (in his or her absence) another member chosen at the meeting by the members shall preside.
- 6.7 Except as otherwise provided in these Rules or in Club Regulations every resolution shall be decided by a simple majority of the votes cast on a show of hands.
- 6.8 Formalities in connection with general meetings (such as how to put down resolutions) shall be decided by the Committee in Club Regulations and publicised to Club members.

## **7. Annual General Meetings**

The Club will hold an AGM once in every calendar year and not more than 15 months after the last AGM. At every AGM:

- 7.1.1 the Members will elect a Committee including a Chair, Treasurer and Secretary to serve until the next AGM;
- 7.1.2 the Treasurer will produce accounts of the Club for the latest financial year audited as the Committee shall decide;
- 7.1.3 the Committee will present a report on the Club's activities since the previous AGM;
- 7.1.4 the Members will appoint a suitable person to audit the accounts; and
- 7.1.5 the Members will discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other business put to the meeting.

## **8. Extraordinary General Meetings (EGM)**

An EGM shall be called by the Secretary within 14 days of a request to that effect from the

Committee or on the written request of not less than 7 members signed by them. Such EGM shall be held on not less than 14 nor more than 21 days' notice at a place decided upon by the Committee or in default by the Chair. If the Committee fails to call a meeting within 14 days of receiving a valid request from the members then the requisitionists may themselves call a meeting, the costs of which will be reimbursed by the Club.

## **9. The Committee**

### **9.1 Role**

Subject to these Rules the Committee shall have responsibility for the management of the Club, its funds, property and affairs.

### **9.2 Property, etc.**

9.2.1 The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are to be re-invested in the Club. No surpluses or assets will be distributed to members or third parties.

9.2.2 The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Corporation Tax Act 2010.

9.2.3 The Club may also in connection with the sports purposes of the Club:

- (a) sell and supply food, drink and related sports clothing and equipment;
- (b) employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
- (c) pay for reasonable hospitality for visiting teams and guests; and
- (d) indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

9.2.4 The Committee shall ensure that they take practical steps to comply with legislation relating to both The Equality Act 2010 and the safeguarding of children and vulnerable adults.

### **9.3 Composition, etc.**

9.3.1 The Committee shall consist of at least five and not more than twelve members (including Officers).

9.3.2 The Committee members may co-opt club members (up to the maximum permitted number) to serve until the end of the next AGM.

9.3.3 Any Committee member may be re-elected or re-co-opted without limit.

9.3.4 A Committee member ceases to be such if he or she:

- (a) ceases to be a member of the Club; or
- (b) resigns by written notice to the Club; or
- (c) is removed by the Committee in accordance with clause [5.7] and [10].

### **9.4 Committee Meetings**

9.4.1 Whenever a Committee member has a personal interest in a matter to be

discussed he/she must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item and withdraw during the vote and have no vote on the matter concerned.

9.4.2 The Committee may decide its own way of operating. Unless it otherwise resolves the following rules apply:

- (a) at least 2 Committee members must be present for the meeting to be valid;
- (b) Committee meetings may be held either in person or by telephone, televisual or other electronic or virtual means agreed by the Committee in which all participants may communicate simultaneously with all other participants;
- (c) the Chair or whoever else those present choose shall chair meetings;
- (d) decisions shall be by simple majority of those voting;
- (e) a resolution in writing signed by every Committee member shall be valid without a meeting; and
- (f) the chair of the meeting shall not have a casting vote.

9.4.3 The Committee shall appoint a Club Welfare Officer to ensure compliance with safeguarding legislation and the ECB Safe Hands policy. The Club Welfare Office shall report to relevant Committee meetings and the reports, together with any action taken, must be minuted.

## 9.5 Bank Account

Any bank account in which any part of the Club's funds are deposited shall be operated by the Committee and shall be held in the name of the Club. Unless regulations state otherwise, all cheques and orders for payment of money from such accounts must be signed by at least two people authorised by the Committee, including at least one Committee member.

## 9.6 Delegation, etc.

The Committee may delegate any of their functions to sub-committees but must specify the scope of its activity and powers; the extent to which it can commit the funds of the Club; its membership; its duty to report back to the Committee. The Committee may wind up any sub-committee at any time or change its mandate and operating terms.

## 9.7 Disclosure

Annual club reports and statements of account must be made available for inspection by any member and all club records may be inspected by any Committee member.

## 10. Removal of Membership, Discipline and Appeals

10.1 Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing with the Secretary.

10.2 Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.

- 10.3 The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who will meet to hear complaints within 21 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises.
- 10.4 The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 14 days following the hearing.
- 10.5 There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:
- 10.5.1 against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and
- 10.5.2 against the Committee's refusal to admit a new member
- in either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

## **11. Property Trustees**

- 11.1 Any property or assets of the Club may be vested in between two and four trustees. The trustees shall hold the same for and on behalf of the members of the Club.
- 11.2 The Committee shall have power by notice in writing to appoint such trustees from the membership of the Club, and may remove them at any time, by resolution of the Committee.
- 11.3 The trustees shall deal with the Club's property and assets as directed by the Committee from time to time.
- 11.4 The trustees shall be entitled to be indemnified against any cost or expense properly incurred in dealing with the property or the assets out of the Club's funds.

## **12. Club Regulations**

The Committee may make Club Regulations consistent with these Rules and will publicise these to the members.

## **13. Notices**

- 13.1 Notices to be sent out in accordance with these Rules may be sent by hand, by post or by suitable electronic means and will be treated as being received:
- 13.1.1 24 hours after being sent by electronic means or delivered by hand to the relevant address;
- 13.1.2 Two clear days after being sent by first class post; or
- 13.1.3 Three clear days after being sent by second class post.





# Rules

TO RUN IN CONJUNCTION WITH NEW CONSTITUTION BROUGHT INTO FORCE BY RESOLUTION AT THE ANNUAL GENERAL MEETING HELD IN MATCHING VILLAGE HALL ON 6th MARCH 2015.

1. The club shall be called Matching Green Cricket Club (The Club).
2. The laws of the Marylebone Cricket Club be adopted on all questions of play.
3. Subscription and Fees:  
Annual Subscriptions (as of March 2014), due by 1st June each year:  
Full Playing Member £50 plus £50 voluntary donation  
Full Playing Member £225 (including all match fees)  
Junior Member (under 18) £50 (includes coaching sessions)  
Full Non-Playing Member min £10 donation  
Match fees – including tea (as of March 2014):  
Seniors £10  
Juniors (u18) £5  
Students/unemployed £5
4. Committee:  
The Committee shall consist of the Chairman, Secretary, Treasurer, Fixture Secretary, House Chairman, Groundsman, Club Welfare Officer, House Chairman, Cricket Captains, Juniors Co-ordinator and 2 elected members (to a maximum of 12 members). Where possible, two of the Committee shall be non-playing members. If any persons on the Committee shall hold two offices, further persons can be elected to the Committee to bring the total number to twelve.
5. Officers and Honorary Members:
  - a) The Honorary Officers of the Club shall be a Chairman, a Treasurer, a Secretary and a Fixtures Secretary and they must all be members of the Club.
  - b) On recommendation of the Committee, at the Annual General Meeting, if it thinks fit, may, by simple majority, elect a President, Vice-Presidents and Life Members. A President, Vice-President or Life Member need not be members of the Club and on election shall, ex officio, be honorary members of the Club and shall be entitled to vote at any Annual or Special General Meeting on any matter except the election of Club Captain or Vice Captains.
6. Annual General Meeting  
The Annual General Meeting of the Club shall be held each year not later than the end of February in each year to transact the following business.
7. Club Colours  
The club colour is maroon. A maroon cap, bearing a club badge may be worn along with sweaters with a single thick maroon bar.
8. Alteration to the Rules  
The rules may be altered by resolution at an Annual or Special General Meeting provided that the resolution is carried by a majority of at least two-thirds of members present at the General Meeting.



## Debbie Houghton

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**From:** Lexi Saxon [REDACTED]  
**Sent:** 21 May 2021 14:21  
**To:** Licensing  
**Cc:** parishclerk@matchingcouncil.org.uk; [REDACTED]  
**Subject:** Application of license: Matching Green Cricket Club  
**Attachments:** 70e41eb0-e76e-41b7-a92b-4b24fba882db.jpg

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To whom it may concern,

We are writing with concerns regarding the public consultation process for this application.

1. Matching Green village does not receive a local newspaper thus rendering this medium of communication obsolete.
2. The site notice displayed on the cricket club pavilion is inaccurate. The notice on the pavilion states the license will only be used in the summer months and associated with cricket activities. These conditions are not stated in the license application.
3. The site notice was displayed inside the pavilion porch and not clearly visible to passers by.
4. The notice displayed at the pavilion states "It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)". In a small close knit community combined with names and addresses required for representations regarding the license, this is not encouraging local members of the public to be involved in the licensing process as stated in the EFDC letter to residents.
5. The EFDC letter sent to residents is dated 11 days ago, numerous local residents have concerns they would like the opportunity to raise having been informed by word of mouth in the last 24 hours. This leaves a remaining number that are unaware or misinformed.
6. Please be aware that Matching Green Cricket Club pavilion is located on the centre of a village green used regularly by residents of all ages, the impact of this license will be across the entire village and it is appropriate that all residents are given the opportunity to be involved in the licensing process.

We are formally requesting the consultation be extended and letters be sent to all residences in Matching Green to reflect the time lost, misinformation displayed and the lack of notification to the community in Matching Green.

We look forward to hearing from you

Mr and Mrs Saxon  
[REDACTED]

High Laver Road  
Matching Green  
Essex  
[REDACTED]

Mr R Jennings and Mr A Brown  
[REDACTED]

Matching Green  
Essex  
[REDACTED]

N:B image attached is the notice displayed on Matching Green Crocket Club pavilion.

[REDACTED]  
High Laver Road  
Matching Green  
Essex  
[REDACTED]

23<sup>rd</sup> May 2021

The Licensing Team  
Epping Forest District Council  
Civic Offices  
High Street  
Epping  
Essex  
CM16 4BZ

RE: Licence Application; Martin Figg, Matching Green Cricket Club, The Cricket Pavillion, The Green, Matching Green, Essex, CM17 0PZ.

To whom it may concern,

We are writing to make our representation against this licence in its current form, that being as understood from the EFDC letter to residents dated 10<sup>th</sup> May 2021. As is required, the representations below are structured by the grounds detailed in that same letter.

The prevention of crime and disorder:

1. Granting this license will make it more widely known that alcohol and potentially monies may be stored in an unattended premises. This could attract criminal attention.
2. Alcohol consumption in public spaces, particularly past daylight, increases the likelihood of disorderly behaviour and affray as per the incident on Hatfield Heath, June 20th 2020.

Public Safety:

1. The pavilion is in close proximity to 2 ponds that are not fenced. Alcohol consumption, particularly after dark, increases the risk of an accident involving the water.
2. Matching Green is not serviced regularly by public transport nor walking distance to other villages or towns. There are no pavements and no street lighting. The majority of members and their guest will be travelling by car to the venue. The parking solution in place for the cricket club involves cars being parked on the village green. An increased volume of cars after dark moving on, off and around the village green will create a hazard to pedestrians using the green and public highway to move around the village.
3. Since the cricket pavilion has no external lighting, usage of the green after daylight hours involving alcohol consumption is unsafe. It is inappropriate to install lighting as it could pose a hazard to drivers approaching the green and would impact local wildlife particularly breeding birds on the ponds.
4. The cricket pavilion is not serviced by the local council refuse collection. Currently members and volunteers take rubbish home with them and dispose of it via their local collections.

This duty is sometimes not performed resulting in rubbish left unattended overnight and consequently redistributed by the local wildlife. The most recent example being Monday 17<sup>th</sup> May 2021, MGCC rubbish bags that had been left on the pavilion terrace and strewn contents were cleared from the village green by a parish resident. It is unsafe for rubbish, especially glass waste from beverages to be managed in this way.

#### The prevention of public nuisance:

1. Due to the limited space inside the pavilion, most people frequenting the current 'honesty bar' utilise the village green. As this is an open space, the impact of this noise pollution on families in local houses can be high. It is unacceptable to encourage this level of noise pollution till late 7 days a week.
2. The condition of the village green is already significantly degraded near the entrance used by the cricket club for parking. Extended use of the facilities will increase this traffic, damaging it further.
3. The present usage pattern results in litter on the village green, this could increase with extended usage and alcohol consumption.
4. Groups of people drinking alcohol on the public village green may be intimidating for other users and could impact the usage of the space especially for families.
5. Members and guests attending for cricket activities that stay late drinking may be more likely to leave their cars on the village green overnight. In the last 18 months, an increase in cars being collected the following morning and associated noise disturbance, has been noted by residents. If a late license were to be granted 7 days a week, this disturbance could increase.
6. Member and guest activity on the green will greatly increase over and above that relevant to cricket playing with the introduction of cheap alcohol, impacting the condition of the village green alongside increased noise and disturbance for the surrounding community.
7. The village green is suited for daytime recreational activities as is demonstrated by lack of parking, absence of lighting and refuse collection. It is inappropriate as a late license venue.

#### The protection of children from harm:

1. Village residents' children walk and ride on and around the green on bikes and scooters. The village infrastructure and lack of pavements does not support an increased volume of traffic on and around the village green that will occur in the granting of a 7 day a week license.
2. Village residents' young children play on and around the village green directly outside the cricket pavilion. A late night alcohol license will increase the risk of glass breakages and other associated litter becoming a hazard. Without lighting and relying on volunteers and members to manage such incidents this could become a dangerous area.
3. The village green is the only local amenity for young children and families to play outdoors within walking distance of residences in the village. Turning the village green into a 7 day licensed venue will reduce accessibility to outside space for local children and adults alike. It should be noted that access to outside spaces is an important factor for mental and physical wellbeing.

As members of the local community and supporters of Matching Green Cricket Club we would like to propose some suggestions that, if became conditions of the licence, we would support the

application. We feel these conditions would mitigate the concerns and ensure continued balance of usage of the local village green amenity for the whole community, residents and cricket club alike.

1. Licence set for an initial period to end of Sept 2022.
2. Restricted to no more than 3 days in a 7 day period for 51 weeks a year. (Thus enabling full usage during the annual Cricket Week.)
3. Restricted to April – September
4. No waste to be left insecure outside when unattended
5. No alcohol to be served outside of daylight hours
6. No member or guest vehicles to be left on green overnight

Prior to submission of this representation, we reached out to MGCC to open a dialogue. Disappointingly our offers to meet and discuss concerns have been rebuffed. Furthermore, the email exchange has alarmed us, with MGCC establishing a divisive resident's v MGCC rhetoric whilst displaying contempt toward resident concerns and denying the possibility of any existing issues including the aforementioned rubbish disposal. This does not bode well for future communications were issues to arise following a license grant.

We feel this license, in the full scope applied for, along with deteriorated relations will manifest in a lack of consideration for the local resident's and other users of the village green.

Yours faithfully,  
Alexandra and Matthew Saxon

**From:** Lexi Saxon  
**To:** Debbie Houghton  
**Subject:** FW: Application for Matching Green Cricket Club License  
**Date:** 10 June 2021 10:37:07  
**Attachments:** MGCC\_email\_signature\_v4.png

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**From:** Matt Saxon [REDACTED]  
**Sent:** 04 June 2021 13:53  
**To:** Alex Saxon [REDACTED]  
**Subject:** FW: Application

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**From:** Martin Figg [<mailto:martin@matchinggreencc.com>]  
**Sent:** 26 May 2021 14:43  
**To:** Matt Saxon [REDACTED]  
**Cc:** Matching Green CC Chairman [REDACTED]; Rob Leamon [REDACTED]; Martin Ormondroyd <[REDACTED]> [REDACTED]; Ernie Fenwick <[parishclerk@matchingcouncil.org.uk](mailto:parishclerk@matchingcouncil.org.uk)>  
**Subject:** Re: Application

Matt

I've forwarded your comments to Simon and Rob. I think we all are clear on the objectives of the licence application and we feel some of your 'additional' conditions appear to us to be either unnecessary or draconian. It is really disappointing that, with all the work the club do in the community, there is still distrust from some in the work we do. The club is simply trying to do the right thing. We spend £1000s looking after the playing area and around The Green, with little or no help from the community (except of course the work Nigel Cobby and John Kenney do for us), so the distrust is quite hurtful.

I also want to be totally clear, the licence applied for is a Club Premises Licence which only permits the sale of alcohol to members and their guests. With the recent lack of events due to Covid, the additional income will be very welcome to the club.

To answer your points specifically.

1. Fine, but we feel unnecessary. Just more expense for the club and more bureaucracy.
2. Three times a week is not enough. Three, sometimes four or five games a week plus training and coaching sessions. We have a lease from MPC which very clearly sets out how and when we can use the pavilion. Our licence application mirrors that.
3. This is both unfair and unworkable especially as daylight hours are reduced in April/August/September.

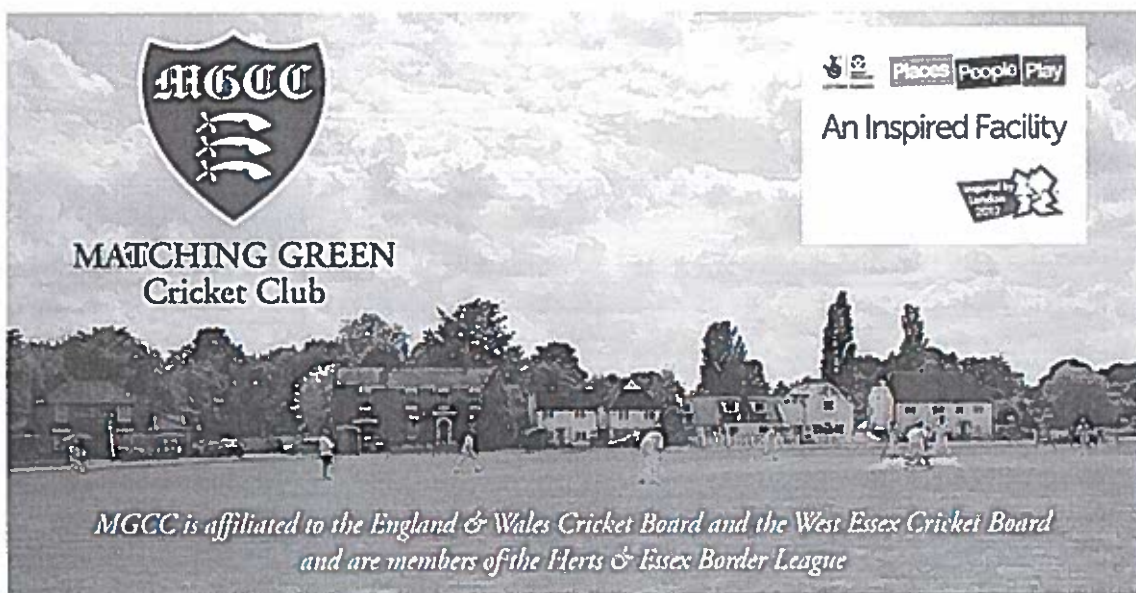


4. a) Overnight parking on The Green, as I've previously stated, is nothing to do with MGCC. Furthermore it has nothing to do with our licence application. b) we already have safe disposal of waste arranged.

I don't mean to be negative but our application was totally clear and I really don't know what you think the club intends to do over and above what our lease allows. Any extra activity has to be approved by MPC and it should be for them to decide whether activity in the pavilion, over and above cricket activity, is appropriate or not. If that activity were to include non-members then the sale of alcohol would not be permitted anyway.

Regards

Martin Figg  
Hon. Secretary



[www.matchinggreenc.com](http://www.matchinggreenc.com)

On 23 May 2021, at 18:13, Matt Saxon [REDACTED] wrote:

Martin,

Understood on the no hidden agenda, you've been very upfront in our discussions and the application, which I've now had opportunity to review in full.

Let me assure you that we are supportive of the outline you gave me verbally. Please note that anyone that we have spoken to, we have explained your position as we now understand it.

It's disappointing that the communication that EFDC have circulated does not represent a reflection of your application, as I believe that it is likely that if it had that you would face less objections than may be the case.

Having looked at how license applications are typically granted, we feel that whilst

the applications you've submitted has lots of the details covered, that we would like to ensure that any license granted is not as open ended as the communication that EFDC's mails suggests.

To this end we plan to raise a representation to EFDC around concerns based on the loose definition that the EFDC communications captures.

I hope that you don't consider this to be a complaint as I see that it is in support of what your applications states and you have verbally confirmed.

However we do wish to see that this intent is captured in the license. Please don't consider this a personal affront to you as the licensee as the license would likely be granted to the organisation (as per section 1 of your application request). Furthermore this could potentially be used beyond what you yourself had intended if it were to be used in future by another to the fullest it allowed.

In the interests of discussing the conditions of the license, I thought I would share some of the considerations we have. If these were addressed it would enable us, and we believe a fair proportion of those that we have spoken to, to support the license.

1. The application is for a perpetual license. It is our view that having a fixed period for the first application would likely bring lots of people on board and we could then see if any of the other concerns came to light during this period. Whilst we have not yet spoken to others about this, we feel that a 18 month initial period would provide a good balance of limiting administration overhead whilst allowing the residents to see how this played out. This would give you the remainder of this season and a further full season until reapplication would be necessary.
2. I note that you've expressed the limited use you intent to make at the bottom of section 12. Therefore we feel that if a condition were applied that limited it to "up to 3 times a week for 51 weeks of the year". The use of 51 weeks here allows for Cricket week to remain unencumbered by this stipulation. Furthermore we'd like the April-September limitation to be captured as a specific condition.
3. With regard to public safety (section 15c), we note that there is no outside lighting on the pavilion, nor do we wish there to be any in the interests of the local wildlife. In alignment with the position of the "blue notice" that alcohol sales will be during cricket activity, we feel it should be acceptable to limit sales to "during daylight hours".
4. With regard to public nuisance (section 15d), we would like to suggest some additional provisions to be in place;
  - a. restrictions on overnight parking to be referenced as a condition
  - b. provision for safe disposal of waste. This may contain glass and other items with potential for being spread by vandals or wild-life if it is not taken off-site or stored securely.

I hope you will agree that the items we've mentioned above represent a formalisation of your application and the "blue notice". However, I'd certainly be happy to discuss further as we think it is best for all concerned that as many of the community as possible (encompassing cricket club and residents) share a united view which can be shared at the license meeting.

Thanks for taking the time to consider this and we hope we can be enjoying a drink with you in the pavilion in the near future,  
Matt & Alex

---

**From:** MatchingGreenCC [<mailto:martin@matchinggreenc.com>]

**Sent:** 22 May 2021 16:37

**To:** Matt Saxon [REDACTED]

**Subject:** Re: Application

Yes. I can see the meaningful detail is not there and why that may have caused concern.

Rest assured, there is no hidden agenda!

M

Sent from my iPhone

On 22 May 2021, at 16:18, Matt Saxon [REDACTED] wrote:

Martin,

Many thanks for sharing this and I will of course honour your request to not distribute it any further.

I have attached scans of what has been sent to the local residents so you can see the discrepancy between the "blue note" and what has been directly communicated to them.

We'll take a look through the application in detail and get back to you with our thoughts.

Best wishes,  
Matt.

---

**From:** Martin Figg [<mailto:martin@matchinggreenc.com>]

**Sent:** 22 May 2021 15:29

**To:** Matt Saxon [REDACTED]

**Subject:** Application

---

Hi Matt

This is the application.

If it's not freely available on the website I'm only sending this to you to get a proper grasp on what we asked for. I'd prefer you not to publish this beyond us two.

Ta

M

Martin Figg  
Hon. Secretary

<image001.png>

[www.matchinggreenc.com](http://www.matchinggreenc.com)

<EFDCletterpg2.jpeg>

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## Debbie Houghton

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**From:** clare Law <[REDACTED]>  
**Sent:** 24 May 2021 20:35  
**To:** Licensing  
**Cc:** parishclerk@matchingcouncil.org.uk  
**Subject:** Matching Cricket club Licence application.

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### To whom it may concern.

24th May 2021

Licence application for Matching Cricket club.

Our concerns fit into the heading of "The prevention of public nuisance"

We have concerns about the amount of noise these opening hours may generate. People standing outside the Pavilion drinking, talking, shouting, laughing plus banging car doors and revving engines will create late night noise for residents around the Green. This will be in addition to the noise that comes from "The Chequers" pub opposite.

We also envisage parking problems as many cars using "The Chequers" pub have to park on the road across The Green. Cricket club bar users would add to that parking problem. Alternatively they would park on the grass path leading to the Pavilion.

A recent change of use has been granted to the Cricket club Pavilion. This could mean any party or event could take place by giving guests temporary membership to the Club. We have concerns about the amount of noise generated by any future events held in the Pavilion and using the Bar.

Roger Hammond and Clare Law.

[REDACTED]  
High Laver road

Matching Green

Essex  
[REDACTED]



## Debbie Houghton

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**From:** David Coote [REDACTED]  
**Sent:** 25 May 2021 13:55  
**To:** Licensing  
**Subject:** Licensing application for new Club Premises Certificate - Matching Green Cricket Club, The Cricket Pavilion, Matching Green

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Dear Sirs

My wife and I are the owners of [REDACTED] Matching Green, and have received your Notification of Consultation dated 10 May 2021 in respect of the application by Matching Green Cricket Club for a new Club Premises Certificate at the above address.

We wish to object to this application on the grounds of prevention of potential public nuisance, which we believe would, if successful, adversely affect the residents surrounding The Green, and the [wellbeing] of The Green itself.

The activities for which the application is made are *"The supply of alcohol by or on behalf of a club, or to the order of a member of the club (on-sales only)"*, and the proposed hours when the premises will be *"open to the public"* correspond closely to the evening opening hours of a public house.

The cricket ground and pavilion are in a rural location and in a central position on The Green (a registered village green), which is surrounded on all sides by residential properties, with the sole exception of The Chequers public house which by itself more than adequately supplies any need for on-sales of alcohol in the village of Matching Green.

Whilst we have no problem with the current arrangements for the sale of alcohol to, and presumably also to the order of, a member of the Club during and following cricket matches played at the ground, we are concerned that, if successful, the result of the current application will be completely disproportionate in its scope and effect. First, the Club will have the extended right to sell alcohol seven evenings each week throughout the year, and second it is proposed that the pavilion will be *"Open to the Public"* throughout this time. There is therefore little doubt that non-playing members of the public will apply for, and be granted, membership of the Cricket Club for the purpose of drinking at the pavilion. All of this will inevitably change the character of the premises from a cricket pavilion used for the benefit of its playing members and guests to a pub open to members of the public on a daily basis, and we have no doubt that this change will cause noise and disturbance to the severe detriment of residents of Matching Green.

Another potentially serious issue is the matter of car parking. As you may be aware, the driving on and parking of vehicles on a registered village green is unlawful under section 12 of the Inclosure Act 1857. Notwithstanding this, members of the Cricket Club and visiting teams have for many years driven onto The Green and parked their cars near to the pavilion, presumably with the acquiescence of Matching Parish Council, which is currently the owner of The Green. This already causes damage to The Green, as will be apparent from an inspection of The Green at the present time; but the damage is manageable because the level of traffic is minimal, and occurs mostly during the dry summer months. We are very concerned that if the license is granted the level of traffic will greatly increase and will extend throughout the year, inevitably causing considerable damage to The Green.

For the reasons stated above we wish to object to the application on the grounds of the prevention of potential public nuisance which we believe would, if successful, not only adversely affect the residents surrounding The Green, but also the wellbeing and protection of The Green itself.

Yours faithfully

David and Helen Coote

## Debbie Houghton

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**From:** claire holding [REDACTED]  
**Sent:** 26 May 2021 20:15  
**To:** Licensing  
**Subject:** Application no: wk/202117326 Applicant name: Martin Figg (Hon Sec Matching Green Cricket Club)

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To whom it may concern,

I would like to voice my concerns and ultimately my objections to the above application.

Firstly, in my opinion there has not been a fair and open consultation about this application. The only residents notified live within a 150mtr radius of the pavilion. Matching parish council were also unaware of the application as I understand it. The nature of the geography of Matching Green is such that there are very few residences within the 150mtr boundary of the pavilion to which this application applies (less than 10), however almost all residents would be affected either directly or indirectly if this application gets approval, and therefore a more widespread consultation of residents is necessary to get a clear idea of support/objection.

In short :

More potential traffic to an area which has mainly single vehicle roads, and no pavements, thus creating a danger to any adults or children trying to walk around the Green and surrounding areas.

Potential damage by extra vehicles parking on or around the Green to visit the pavilion. The Green is an area of natural beauty and is important for local wildlife as well as being a tranquil place to walk. It would easily be churned up or otherwise spoiled by more motorised traffic/parking on the Green.

In my opinion having an alcohol license in the pavilion would lead to more antisocial behaviour, increased noise from vehicles/people, people coming to the cricket club solely to drink alcohol and having no consideration for the peace or wellbeing and safety of locals.

The cricket club already have an 'honesty bar' in operation and there is a local pub within 200mtrs of the pavilion, so an alcohol license is totally unnecessary. Also, it is relatively simple to obtain an alcohol license for specific events, such as cricket week, or the annual cricket club dinner.

Thankyou for your consideration of these concerns.

Claire Holding

Resident of Matching Green for over 45yrs

**Debbie Houghton**

---

**From:** ROB JENNINGS [REDACTED]  
**Sent:** 26 May 2021 11:52  
**To:** Licensing  
**Subject:** Epping Forest District Council Licence application Applicant: Martin Figg, Hon Secretary, Matching Green Cricket Club, The Cricket Pavilion, The Green, Matching Green, CM17 0PZ Date application received: 8 May 2021

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**Epping Forest District Council Licence application**

**Applicant: Martin Figg, Hon Secretary, Matching Green Cricket Club, The Cricket Pavilion, The Green, Matching Green, CM17 0PZ**

**Date application received: 8 May 2021**

**\*\*\*Note to Senior Licensing Officer - please do not disclose our details to the applicant as we are fearful of repercussions from associates who use the honesty bar such as damage to our cars and property which immediately adjoins the village green**

We have received a letter from you dated 10 May 2021 regarding the above application for a licence to sell alcohol at the above Cricket Pavilion premises 7 days a week to or to the order of members, which we take to mean friends or associates of members or anyone attending a cricket event of any type. This application for a licence is to replace the existing honesty bar arrangements in place at the cricket club. We do not know if the honesty bar is supported by the Cricket Club's landlords who are the Parish Council and whether it is legal or not.

We are longstanding members of the Matching Green community and supporters of the cricket club and believe that an application for a licence limited to current activities would have been acceptable, however we most strongly object to the granting of this full open ended 7 days a week application to sell alcohol until 10 or 11 o'clock at night.

We have been tolerant of the crowds and sometimes disruptive behaviour (under the influence of alcohol provided by the honesty bar) of the parents of children attending the Friday night coaching sessions as the coaching session is indeed a great service provided by the cricket club.

We are severely disappointed however that there was no form of consultation with the village community before the licence was applied for and not even the Parish Council as landlords were made aware.

We believe that the cricket club should immediately withdraw their application and reapply for a licence limited to cricket season months, daylight hours (up to max 8pm), three days per week which should cover the vast majority of their needs and allow the village residents the peace of mind that public nuisance is kept to a minimum.

Under the topic headings stipulated in your letter our representations are based as follows:

**The prevention of crime and disorder:**

1. There is a security liability once it is known that the cricket pavilion is holding alcohol and/or monies. The pavilion is unattended when not in use by the cricket club. Unfortunately break in's in the local area are a problem especially in un-attended properties and burglaries in general are on the increase as reported in local Facebook and Neighbourhood Watch pages.

2. Drinking alcohol in public areas not properly managed leads to drunkenness and affray similar to that reported on Hatfield Heath in June 2020.

#### **Public Safety:**

1. Large crowds (sometimes a hundred people) attend the training events and remain afterwards after it gets dark. There is a risk with two ponds nearby of accident or drowning under the influence of alcohol. There is no outside lighting to assist in any recovery, nor vehicular access for emergency services.
2. There are no pavements around the village green and increased parking as a result of increased licensed hours and alcohol will make life dangerous for residents when moving around the village.
3. There is no external lighting at the cricket pavilion and extending the alcohol licence into dark hours is unsafe. If lighting were installed this would have a negative impact on wildlife on the green, particularly breeding birds on the pond. Lighting, if it were to be installed, would be a hazard to drivers approaching the green.
4. There is no street lighting around the village green. Increased vehicle volume into dark hours will make the road even more dangerous. Residents have to walk in the road as there are no pavements.
5. The village green is not on a frequent public transport route or walking distance from other villages and towns. All extra visitors to the venue will be in cars.
6. The cricket pavilion is not serviced by the council refuse collection service. Rubbish is often left behind by attendees at events after cricket officials have left and we find cigarette butts, glass, cans, bottles and clothes left on the green after an event. There is a risk to public and dogs and wildlife of injury and contamination from this debris.

#### **The prevention of public nuisance:**

1. Noise from the people attending has significantly increased with the introduction of the honesty bar and will increase further if longer licensed hours are granted.
2. The licence is for selling alcohol from the cricket pavilion but the vast majority of people will take the drinks outside onto the village green as the venue is small. This results in large crowds of noisy adults causing a public nuisance for the residents who live within a close proximity of the green.
3. Vehicles being left overnight on the village green has increased significantly with the introduction of the honesty bar, leading to additional noise early in the morning when the vehicles are collected.
4. The existing parking solution for the cricket club requires cars to be parked on the village green. Vehicles are parked on the village green during and after cricket activities. This is obstructive and restricts residents' access. The granting of a licence for 7 days a week use will increase this nuisance. The parking challenges in general have been documented and discussed at Parish Council level over the years. At cricket events in particular, cars are parked irregularly on the village green (mainly near the pavilion) and across raised kerb stones. Kerb stones have been installed over the last couple of years at considerable expense - over £10k of Parish Council funds - and it would be disappointing if these were damaged due to an increase in visitors due to the licensing hours.
5. The access point where the majority of cars park for the cricket is significantly degraded through current usage. Increased capacity will further damage this area and the green in general restricting the usage local residents can gain from it.
6. Granting the license will attract people looking for cheap alcohol leading to public nuisance. This could be intimidating for residents.
7. There is not a designated smoking area for the pavilion leading to discarded cigarette butts on the green. This will increase with longer hours of usage and alcohol consumption.

#### **The protection of children from harm:**

1. Children living at Matching Green ride around the green on bicycles, scooters etc using the road as there are no pavements. Increased vehicle volume due to increased licensing hours will increase the risk of an accident.

2. Local children play on the village green when not in use by the cricket club and there is a risk of injury and contamination from waste left by attendees at cricket events. Cricket club volunteers often clean up after events but people remain on the green drinking and socialising after the club volunteers have departed.
3. Attendees at events let their children play on the green whilst the parents socialise. There is a risk of accident or injury especially after dark as the licence applied for will allow drinking up to 10pm or 11pm along with additional drinking up time.

Please confirm receipt of this email.

If you have any questions concerning the above please email us at

Regards

Andrew Brown & Robert Jennings

Matching Green, Essex,



31st May 2021

The Licensing Team  
Epping Forest District Council  
Civic Offices  
High Street  
Epping  
Essex  
CM16 4BZ

**RE: Licence Application; Martin Figg, Matching Green Cricket Club, The Cricket Pavilion, The Green, Matching Green, Essex, CM17 0PZ.**

To whom it may concern,

We are writing to make our representation against the above licence, that being the application of a new Club Premises Certificate to allow the supply of alcohol by or on behalf of a club (to or to the order of a member of the club) and to members of the public.

We detail the grounds upon which we would like to make representations against the application as follows (in the order as set out in the 'Guide to making representations under the Licensing Act 2003'):

The prevention of crime and disorder:

1. Granting this license will make it more widely known that alcohol and potentially monies may be stored in an unattended premises. This could attract criminal attention.
2. Alcohol consumption in public spaces, particularly past daylight, increases the likelihood of disorderly behaviour and affray as per the incident on Hatfield Heath, June 20th 2020.

Public Safety:

1. The pavilion is in close proximity to 2 ponds that are not fenced. Alcohol consumption, particularly after dark, increases the risk of an accident involving the water.
2. Matching Green is not serviced regularly by public transport nor walking distance to other villages or towns. There are no pavements and no street lighting. The majority of members and their guest will be travelling by car to the venue. The parking solution in place for the cricket club involves cars being parked on the village green. An increased volume of cars after dark moving on, off and around the village green will create a hazard to pedestrians using the green and public highway to move around the village.
3. Since the cricket pavilion has no external lighting, usage of the green after daylight hours involving alcohol consumption is unsafe. It is inappropriate to install lighting as it could pose a hazard to drivers approaching the green and would impact local wildlife particularly breeding birds on the ponds.
4. The cricket pavilion is not serviced by the local council refuse collection. Currently members and volunteers take rubbish home with them and dispose of it via their local collections. This duty is sometimes not performed resulting in rubbish left unattended overnight and sometimes being redistributed by the local wildlife. It is unsafe for rubbish, especially glass waste from beverages to be managed in this way.

The prevention of public nuisance:

1. Due to the limited space inside the pavilion, most people frequenting the current honesty bar utilise the village green. As this is an open space, the impact of this noise pollution on families in local houses can be high. It is unacceptable to encourage this level of noise pollution till late 7 days a week.
2. The condition of the village green is already significantly degraded near the entrance used by the cricket club for parking. Extended use of the facilities will increase this traffic, damaging it further.
3. The present usage pattern results in litter on the village green, this could increase with extended usage and alcohol consumption.
4. Groups of people drinking alcohol on the public village green may be intimidating for other users and could impact the usage of the space especially for families.
5. Members and guests attending for cricket activities that stay late drinking may be more likely to leave their cars on the village green overnight. In the last 18 months, an increase in cars being collected the following morning and associated noise disturbance, has been noted by residents. If a late license were to be granted 7 days a week, this disturbance could increase.
6. Member and guest activity on the green will greatly increase over and above that relevant to cricket playing with the introduction of cheap alcohol, impacting the condition of the village green alongside increased noise and disturbance for the surrounding community.
7. The village green is suited for daytime recreational activities as is demonstrated by lack of parking, absence of lighting and refuse collection. It is inappropriate as a late license venue.

The protection of children from harm:

1. Village residents' children walk and ride on and around the green on bikes and scooters. The village infrastructure and lack of pavements does not support an increased volume of traffic on and around the village green that will occur in the granting of a 7 day a week license.
2. Village residents' young children play on and around the village green directly outside the cricket pavilion. A late night alcohol license will increase the risk of glass breakages and other associated litter becoming a hazard. Without lighting and relying on volunteers and members to manage such incidents this could become a dangerous area.
3. The village green is the only local amenity for young children and families to play outdoors within walking distance of residences in the village. Turning the village green into a 7 day licensed venue will reduce accessibility to outside space for local children and adults alike. It should be noted that access to outside spaces is an important factor for mental and physical wellbeing.

As members of the local community and supporters of Matching Green Cricket Club we would like to propose some suggestions that, if became conditions of the licence, we would support the application. We feel these conditions would mitigate the concerns and ensure continued balance of usage of the local village green amenity for the whole community, residents and cricket club alike.

1. Licence set for an initial trial period to end of Sept 2022.
2. Restricted to no more than 3 days in a 7 day period for 51 weeks a year (thus enabling full usage during the annual Cricket Week).
3. Licence to be restricted to April – September.
4. No waste to be left outside when pavilion is unattended and fines to be set for littering of the green.
5. No alcohol to be served outside of daylight hours
6. No member or guest vehicles to be left on green overnight

Yours faithfully,

**Nina and Adam Barnett**



**Matching Green**

**Essex**



[REDACTED]  
Matching Green  
Essex  
[REDACTED]

1st June 2021

Dear Sirs,

**RE: Martin Figg - Licence Application for Matching Green Cricket Club**

We are aware (belatedly) of the above application.

We have had sight of the correspondence sent to you from the occupiers of [REDACTED], Matching Green and concur with the sentiments and the concerns raised therein. We trust there is no requirement to reiterate them in full and refer you to their letter.

We would mention that we are disappointed that this application has been made. When we were asked to support the considerable refurbishment and extension of the old cricket pavilion (which we did) we were assured on numerous occasions that a licence would never be sought for the premises.

Yours faithfully,

David and Janet Clarke

31<sup>st</sup> May 2021

Epping Forest District Council  
Licensing Unit Civic Offices  
High Street  
Epping  
Essex CM16 4BZ

[REDACTED]  
Matching Green  
Nr Harlow  
Essex [REDACTED]

Dear Sir/Madam

**Re: Application for Licence at Matching Green Cricket Club**

We are writing to you to register our objections to the above application.

The large village green is frequented by children playing, dog walkers and walkers, during the day and evening, who currently enjoy a peaceful and safe green space.

The village green is controlled by the Parish Council and cricket has been played on the green for well over 60 years, with the pitch and pavilion at its centre. The Chequers pub is situated just yards away from the pitch, to serve any players and spectators with alcoholic and non-alcoholic refreshments, as well as snacks and meals.

With this facility so close, we do not see the necessity to open another licensed premises just yards away.

If permission is granted for this licence, the local residents will no longer enjoy a tranquil village green each evening, and, afternoons at the weekend; bu, instead will have to contend with vehicles driving on and off the green and an array of parked cars.

This raises a massive issue – not only in respect of vehicular access and parking (the village green is not a car park), but also of safety for children, dogs and the general public using the green.

Another big issue is the associated noise and disturbance for local residents, particularly late at night, with vehicles and people leaving the ‘premises’ after 10 and 11pm seven nights a week.

In addition, there is also the potential for incidences of public nuisance, noise pollution, and, with alcohol stored in the pavilion, it could be an easy target for break-ins, as the premises would be unoccupied overnight

We really feel this is a step too far and would be absolutely unfair to the residents of the village, and is likely to compromise the enjoyment of this centuries old green space. .

Yours faithfully

Mr & Mrs D Johnston

**Debbie Houghton**

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**From:** Suzanne Eckton [REDACTED]  
**Sent:** 03 June 2021 15:44  
**To:** Licensing  
**Cc:** parishclerk@matchingcouncil.org.uk  
**Subject:** Licence Application; Martin Figg, Matching Green Cricket Club.

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Dear Sir/Madam

I would like to send an email registering my concerns regarding the licence application for Matching Green Cricket Club.

One of my concerns is regarding the prevention of crime and disorder.

How secure is an unattended cricket pavilion in a rural location that houses alcohol, if it is going to be stored inside the building. Will this attract criminal activity due to its vulnerable location? Also consumption of the alcohol in a rural location will increase the cars left of an evening on the village green. This again may increase the crime level as we must take into account the vehicles left overnight and unattended.

I would hope that the level of alcohol consumption will not increase the disorderly behaviour that may occur. We are fully aware of the affray that took place on Hatfield Heath in June 2020 and would not want a repeat in our village.

Regarding the public health and safety aspect:

I would ask that the members of the cricket club guarantee that all refuse, food waste and bottles, be removed from the location and not left overnight.

My main concern is that of noise levels for the residents within a close proximity to the location. This will have a very negative impact on their quality of life and one that I'm sure they do not want the possibility of suffering frequently during the week.

As a resident of Matching Green I would like to make these representations and propose that conditions are placed on this licence to address the points of concern. It is a beautiful village and one which all residents are proud to live in. It would be a real shame for the village and residents to suffer an increase in crime and disorder.

I appreciate your attention in this matter.

Mrs Suzanne Eckton  
[REDACTED] Chalk Pitts Cottages



**Debbie Houghton**

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**From:** Michael Edwards [REDACTED]  
**Sent:** 03 June 2021 17:41  
**To:** Licensing  
**Subject:** Matching Green Licensing Application

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! The Register of License Application received from Martin Figg, Hon.Secretary, Matching Green Cricket Club.

1 The Prevention of Crime and Disorder.

The responsibility of managing an establishment to sell alcohol to the general public is not in the capability of Matching Green Cricket Club. It is necessary to establish age of persons purchasing alcohol and designated areas where it can be consumed. The Cricket Pavilion does not have such capacity and a Village Green is not an appropriate area.

2. Public Safety.

During summer months there is always more parking around the green. Unfortunately, non-consideration by some motorists results in deep concern for public safety. On many occasions we find it very difficult to leave our property due to parking on a traffic island and the narrow lanes around the Green, as do our neighbours. We cannot see traffic approaching across the Green as our property, Albion House is directly opposite the Traffic Island.

3. The Prevention of Public Nuisance.

During summer of 2020 the debris that was left on and around the Green resulted in residents litter picking, bottles, cans, picnic paraphernalia plus soiled nappies etc., visitors urinating behind a bush around the Cricket Pavillion. Rubbish thrown into the pond endangering the fish, Swans and wildlife. The Cricket Pavilion does not have the necessary facilities required for public use. The Chequers public house, a stone's throw from the Pavilion, adheres to all licensing requirements and has traditionally served the needs of cricketers and their supporters and the general public.

4. The Protection of children from harm.

The protection of children is paramount in all licensed premises. We cannot see how M.G.C.C. can fulfil this requirement however good their intentions.

The granting of a license to sell alcohol is totally inappropriate and unnecessary and will cause disorder, lack of public safety, a nuisance and non-protection of children.

WE ONLY RECEIVED NOTICE OF THIS APPLICATION ON THURSDAY 27<sup>TH</sup> ,MAY WHEN A PHOTO-COPY WAS PUSHED THROUGH OUR LETTER BOX. NOT ALL RESIDENTS HAVE RECEIVED NOTIFICATION. THEREFORE, IT IS HARDLY A CONSULTATION. THE APPLICATION WAS MADE ON THE 8<sup>TH</sup> MAY 2021.

Please confirm safe receipt of this e-mail 03/06/2021

Yours sincerely  
Michael and Wendy Edwards.

## Debbie Houghton

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**From:** Amanda Cutlan-Smyth [REDACTED]  
**Sent:** 03 June 2021 19:34  
**To:** Licensing  
**Subject:** Matching Green Cricket Club (the "Club") - application for Club Premises Licence

**CAUTION:** This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

We write further to receiving notice of the above application and object to that application.

We live at the [REDACTED] in Matching Green, about 100 metres from the cricket pavilion, the relevant premises relating to the application.

The pavilion is the base of the Club, who have played cricket on the green since the 19th century. The pitch is not owned by the Club, but is common land and we understand the Club use the pitch with the permission of Matching Parish Council.

Our son is a member of the Club and we are Vice Presidents. Unfortunately the Club did not contact us before it lodged the above application.

The village of Matching Green is a small village with a small population and has no amenities. It already has one licensed premises, The Chequers.

That premises has grown exponentially in the past few years causing congestion due to the mismatch between the size of the establishment and the parking facilities. The Club has no car park. Players and visitors park on the village green.

The pub is further from us than the pavilion, but music from the pub can be heard by us, particularly when the pub hosts "musical acts" that finish well after usual opening hours.

Matching Green does not need two licensed premises, particularly not within 100 metres of each other. It is not clear why the Club needs the licence that it has applied for and we have not been provided with any explanation by the Club.

We are aware that the Club already has an "honesty bar" so that the players can have alcoholic and other drinks during and after games on Saturdays and Sundays in the Summer, to which we have no objection. They also have use of the pub within less than a minute's walking distance.

We are aware that the Club applied to the Parish Council in December 2019 to change its planning permission and in January 2020 to let others use the pavilion.

We are obviously concerned that the reason for this application is not to enable players to enjoy alcoholic drinks during and after games, which they can, and already, do, but rather to allow third parties, who may or may not be connected with the Club, and will have no connection to the village, to use the pavilion as a premises licensed to sell alcohol.

In addition, the licence is for evenings during the week up until 10pm and all afternoon through to 11pm on weekends, throughout the year, not just during the cricket season.

This would mean that the village would be subject to the operation of two licensed premises throughout the year with insufficient parking and no idea who might be using the pavilion and taking advantage of the licence applied for.

When the Club last hosted an event a couple of years ago, putting a maquee on the pitch for an evening "ball", music was played on a Friday night to the early hours preventing our children from getting to sleep when they had school the next day, which was a disappointing way for the Club to treat its local community.

We therefore object to the Club's application as we are concerned that the granting of the licence would lead to unknown third parties taking advantage of the licence at the pavillon without any regard for the local community, which could lead to crime and disorder and public nuisance.

Whilst rejection of the licence would avoid these risks for the local community, it would not prevent players at the Club enjoying alcoholic drinks during and after games, which they already do.

Neil & Amanda Cutlan-Smyth

**Debbie Houghton**

---

**From:** Kelv Taaffe [REDACTED]  
**Sent:** 03 June 2021 21:09  
**To:** Licensing  
**Subject:** Epping Forest District Council Licence application Applicant: Martin Figg, Hon Secretary, Matching Green Cricket Club, The Cricket Pavilion, The Green, Matching Green, CM17 0PZ Date application received: 8 May 2021

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**Epping Forest District Council Licence application**

**Applicant: Martin Figg, Hon Secretary, Matching Green Cricket Club, The Cricket Pavilion, The Green, Matching Green, CM17 0PZ**

**Date application received: 8 May 2021**

Dear Sirs

We are writing regarding a letter from you dated 10 May 2021 regarding the above application for a licence to sell alcohol at the above Cricket Pavilion premises 7 days a week to or to the order of members, which we take to mean friends or associates of members or anyone attending a cricket event of any type. This application for a licence is to replace the existing honesty bar arrangements in place at the cricket club. We do not know if the honesty bar is supported by the Cricket Club's landlords who are the Parish Council and whether it is legal or not.

We are members of the Matching Green community and supporters of the cricket club and believe that an application for a licence limited to current activities would have been acceptable, however we most strongly object to the granting of this full open ended 7 days a week application to sell alcohol until 10 or 11 o'clock at night.

We have been tolerant of the crowds and sometimes disruptive behaviour (under the influence of alcohol provided by the honesty bar) of the parents of children attending the Friday night coaching sessions as the coaching session is indeed a great service provided by the cricket club.

We are severely disappointed however that there was no form of consultation with the village community before the licence was applied for and not even the Parish Council as landlords were made aware.

We believe that the cricket club should immediately withdraw their application and reapply for a licence limited to cricket season months, daylight hours (up to max 8pm), three days per week which should cover the vast majority of their needs and allow the village residents the peace of mind that public nuisance is kept to a minimum.

Under the topic headings stipulated in your letter our representations are based as follows:

**The prevention of crime and disorder:**

1. There is a security liability once it is known that the cricket pavilion is holding alcohol and/or monies. The pavilion is unattended when not in use by the cricket club. Unfortunately break in's in the local area are a problem especially in un-attended properties and burglaries in general are on the increase as reported in local Facebook and Neighbourhood Watch pages.
2. Drinking alcohol in public areas not properly managed leads to drunkenness and affray similar to that reported on Hatfield Heath in June 2020.

### Public Safety:

1. Large crowds (sometimes a hundred people) attend the training events and remain afterwards after it gets dark. There is a risk with two ponds nearby of accident or drowning under the influence of alcohol. There is no outside lighting to assist in any recovery, nor vehicular access for emergency services.
2. There are no pavements around the village green and increased parking as a result of increased licensed hours and alcohol will make life dangerous for residents when moving around the village.
3. There is no external lighting at the cricket pavilion and extending the alcohol licence into dark hours is unsafe. If lighting were installed this would have a negative impact on wildlife on the green, particularly breeding birds on the pond. Lighting, if it were to be installed, would be a hazard to drivers approaching the green.
4. There is no street lighting around the village green. Increased vehicle volume into dark hours will make the road even more dangerous. Residents have to walk in the road as there are no pavements.
5. The village green is not on a frequent public transport route or walking distance from other villages and towns. All extra visitors to the venue will be in cars.
6. The cricket pavilion is not serviced by the council refuse collection service. Rubbish is often left behind by attendees at events after cricket officials have left and we find cigarette butts, glass, cans, bottles and clothes left on the green after an event. There is a risk to public and dogs and wildlife of injury and contamination from this debris.

### The prevention of public nuisance:

1. Noise from the people attending has significantly increased with the introduction of the honesty bar and will increase further if longer licensed hours are granted.
2. The licence is for selling alcohol from the cricket pavilion but the vast majority of people will take the drinks outside onto the village green as the venue is small. This results in large crowds of noisy adults causing a public nuisance for the residents who live within a close proximity of the green.
3. Vehicles being left overnight on the village green has increased significantly with the introduction of the honesty bar, leading to additional noise early in the morning when the vehicles are collected.
4. The existing parking solution for the cricket club requires cars to be parked on the village green. Vehicles are parked on the village green during and after cricket activities. This is obstructive and restricts residents' access. The granting of a licence for 7 days use will increase this nuisance. The parking challenges in general have been documented and discussed at Parish Council level over the years. At cricket events in particular, cars are parked irregularly on the village green (mainly near the pavilion) and across raised kerb stones. Kerb stones have been installed over the last couple of years at considerable expense - over £10k of Parish Council funds - and it would be disappointing if these were damaged due to an increase in visitors due to the licensing hours.
5. The access point where the majority of cars park for the cricket is significantly degraded through current usage. Increased capacity will further damage this area and the green in general restricting the usage local residents can gain from it.
6. Granting the license will attract people looking for cheap alcohol leading to public nuisance. This could be intimidating for residents.
7. There is not a designated smoking area for the pavilion leading to discarded cigarette butts on the green. This will increase with longer hours of usage and alcohol consumption.

### The protection of children from harm:

1. Children living at Matching Green ride around the green on bicycles, scooters etc using the road as there are no pavements. Increased vehicle volume due to increased licensing hours will increase the risk of an accident.
2. Local children play on the village green when not in use by the cricket club and there is a risk of injury and contamination from waste left by attendees at cricket events. Cricket club volunteers often clean up after events but people remain on the green drinking and socialising after the club volunteers have departed.
3. Attendees at events let their children play on the green whilst the parents socialise. There is a risk of accident or injury especially after dark as the licence applied for will allow drinking up to 10pm or 11pm along with additional drinking up time.

Please confirm receipt of this email.

Regards

Kelvin & Jodie Taaffe-



C



**Debbie Houghton**

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**From:** Matt Cutlan [REDACTED]  
**Sent:** 03 June 2021 23:02  
**To:** Licensing  
**Subject:** Matching Green Cricket Club - application for Club Premises Licence (the "Application")

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Dear Licensing Team

We are writing regarding the Application. In short, we object to the Application on the basis that a new licence would likely result in public nuisance, increased risk of crime and disorder and, generally, adversely impact the local community.

We set out the detail of our objection below but would note that, absent a consultation, we have assumed that the premises will be open to the general public during licenced hours (rather than cricket club members before/after cricket matches).

- We live in [REDACTED]. This property overlooks the cricket pitch and is circa 150m from the premises the subject of the Application (i.e. the pavillion).
- The village green has no parking facilities and customers will need to park in the narrow roads (causing congestion), on verges (causing damage) or on the village green itself (disrupting use of common land by the local community).
- The village green lacks general amenities (e.g. toilets, rubbish bins etc) and this may lead to nuisance and public disorder (e.g. littering and public urination).
- The village green is a large open space and there is no visual or sound shielding. Sound from customers/entertainment will inevitably carry and this is likely to be disruptive to family life (i.e. children's sleeping patterns).
- The village green is an area in which local children (including our children) play, fish and ride bikes etc. This would no longer be possible if the area around the pavillion became a public drinking area.

Yours faithfully

Matthew and Hannah Cutlan

**Debbie Houghton**

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**From:** Giovanna [REDACTED]  
**Sent:** 03 June 2021 23:41  
**To:** Licensing  
**Subject:** Matching Green Cricket club licence application

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3rd June 2021

The Licensing Team  
Epping Forest District Council,  
Civic Offices,  
High Street,  
Epping,  
Essex, CM16 4BZ

Dear Sir/Madam

**RE; Application for premises licence at Matching Green Cricket Club, The Pavilion, The Green, Matching Green, Essex CM17 0PZ**

I am writing to register my objection for a premises licence by Mr M. Figg for Matching Green Cricket Club, The Pavilion, The Green, Matching Green, Essex CM17 0PZ.  
The grounds for this opposition is the prevention of public nuisance.

The basis for this opposition is that granting a licence for these premises will not promote the licensing objectives, particularly the prevention of crime, disorder and antisocial behaviour.

I am a resident, I live less than 500 meters from the location. Matching Green is a quiet residential village, which already has a very well run Pub right on The Green. The addition of another licensed premises would bring further noise, nuisance and extra traffic to the residence in this area.

In the view of the above, I would urge the Licensing Authority to refuse the application.

Yours Faithfully

M G Zeolla

[REDACTED]  
Matching Green  
Essex

[REDACTED]  
email [REDACTED]

3rd June 2021

The Licensing Team  
Epping Forest District Council,  
Civic Offices,  
High Street,  
Epping,  
Essex, CM16 4BZ

Dear Sir/Madam

I wish to object to the alcohol licence application by premise's **Matching Green Cricket Club, The Pavilion, The Green, Matching Green, Essex CM17 0PZ**

I have an interest in this application that is greater than the general public because I live less than 500 metres from the location and I own and run The Chequers Pub which is a licensed premises situated less than 500 metres from the proposed premises.

I object to the application on the following grounds:

Objection 1:

**The prevention of crime and disorder:**

I am concerned that the proposed license and its lengthy hours may lead to acts of criminality and disorder both within the Pavilion and in the public areas of the Green.

As a licensee myself, I recognise that the consumption of alcohol can lead to disorderly and unwanted activity. However, while my establishment employs staff which are trained to deal with and prevent such activity, I am concerned that the same will not be the case for the Pavilion. Moreover, the proposed membership structure is difficult to enforce and reflects a potentially weak level of accountability of members to unwanted or disorderly activity.

This objection is only strengthened by the fact that there already exists a safe, experienced, supervised environment for the consumption of alcohol on the Green which does not impinge on the public areas of the Green as the Pavilion might.

Objection 2:

**The prevention of public nuisance  
Reasons for objections:**

I am concerned that the proposed licensing of a centrally located premises on the village green of a rural village will cause unnecessary and unreasonable visual and sonic nuisance to the surrounding properties and public spaces. The Pavilion is in direct view of all houses around the green, and the open space means that sound travels very easily.

Moreover, The proposed licensing hours mean surrounding residents are likely to be inconvenienced for extended periods of time, into the night, both visually and sonically.

This will represent a marked and unwarranted change to the visual and sonic character of Matching Green. Whereas, the Chequers has been integrated into the Village's visual and sonic landscape for over 200 years as a licensed premises, the addition of a further licensed premises in the centre of the Village's *green public space* will change the landscape, unnecessarily, for the worse.

My contact details are:

Roberto Zeolla

[REDACTED]  
Matching Green  
Essex

[REDACTED]  
email: [REDACTED]

Yours sincerely

R Zeolla

Matching Green  
Essex

4<sup>th</sup> June 2021

Dear Sir/Madam,

Licence application – Matching Green Cricket Club

We are writing to formally object to the proposed new Club Premises Certificate for the Matching Green Cricket Club on a number of grounds. We have detailed our general concerns below but a fundamental principle is that this licence is attached to the premises for the sale or serving of alcohol but the consuming of the alcohol is not in the premises but on the Green itself which is by its nature for the free and unfettered enjoyment for all residents. We believe this would represent a fundamental shift in usage which would be a prima facie nuisance by its very nature.

Our home is probably the closest to the club and their vehicular entrance is directly opposite us so are likely to be most affected by any proposed changes. We have lived here for 12 years and until recently in harmony with the club. We supported the application for the new pavilion as a pleasant addition to the village and the community.

Even though we continue to support the Cricket Club, this proposal will have an adverse and severe impact on our quality of life and amenity and therefore we are objecting under the grounds of the prevention of public nuisance, under the provisions of the Licensing Act 2003. We also have additional concerns for public safety.

In addition to our close proximity to the Cricket Club we are also situated 4 homes away from the Chequers public house. Again, we have lived in harmony with the pub which is very well run and works hard to manage its local environs and relationships with local residents.

Approximately 18 months to 2 years ago, we noticed a shift in activity at the Cricket Club which coincided with their introduction of an 'honesty bar'. We have been advised by Club members that this application is to regularise this arrangement. The introduction of alcohol 'sales' by the Cricket Club has already seen a significant rise in patronage with the resultant increased noise and disturbance in this part of the village, particularly during the weekends and some evenings.

The Club has stated that historically they have used The Chequers for after match entertaining and for parents whilst watching their children on Friday evenings but in recent years members have found the pub less accommodating both in terms of offering what their members want (mainly bar food and drinks) and that they find the cost prohibitive to go in there on a regular basis. The Club, therefore, started keeping small stocks of wine and beer and correctly now want to make this legal. The Chequers does, of course, continue to serve drinks and bar food and whilst I fully appreciate that this proves expensive it is unreasonable to then seek to add a second licenced premises to a tiny village with the environmental impact picked up by the village community living close to the Club.

Since the introduction of this additional alcohol sales point, albeit unregularized, this has provided an alternative unlicensed premise to the Chequers and its increased use, and long hours, has had a major increase in public nuisance for us and other residents. This has been particularly noticeable on Friday evenings when the youth training evenings take place and greater numbers of parents congregate outside the pavilion and stay late into the evening.

By the nature of the small village population many of the members travel by car and the vehicular movements across the narrowest section of the green where the entrance is sited causes a considerable safety concern. To add potential additional capacity to an unsafe junction is unreasonable.

Whilst we can genuinely appreciate the Club wishing to provide alcohol to members and guests after matches, this proposal is entirely excessive in its scope and range. On social media open invitations to the Club are focussed on 'come and have a drink with us' or 'the Friday night vibe' (see parish newsletter) rather than as an ancillary activity to the cricket operations and indeed some activity seems to indicate the cricket being ancillary to a cheap bar which is entirely inconsistent with reasonable village life.

We are very concerned that if the 'honesty bar' is regularised, the recent concerns detailed below will be increased further and to introduce a second alcohol sales licence within a tiny village is excessive and unnecessarily hard on local residence ability for quiet enjoyment. Whilst appreciating this is for the summer months this clearly coincides with the times the public wish to enjoy the Green for activities other than cricket.

Some specific issues and concerns are;

- The proposed arrangements must be viewed in the context of the accommodation available. Given the size and facilities available in the pavilion this licence is not for drinking alcohol within a building it is for drinking on the village green which is a public space to be enjoyed by everyone not just the cricket club. We understand that they have a lease with the Parish Council for use of the Green for cricket activities but his application would fundamentally change the nature of their use of the Green. Residents should have a right free access to the quiet enjoyment of the village green.
- Whilst we are unfamiliar with the laws and regulations for the granting of licences we do not believe it is lawful to grant an 'open' licence arrangement which would allow the permanent use of a public open space for licenced activities. This licence would effectively turn our village green into a pub garden.
- Attracting additional guest members to the club which would effectively turn the cricket club into a second public house in a tiny village by stealth. This is already being advertised in this manner and as there is an open invitation to become a 'social member' this is will effectively be a public house. The club openly advertises on social media to celebrate/party on the green with access to the pavilion, via members. If this licence is granted there will be no means by which this activity can be properly monitored or enforced. Last summer this included cars parked, with their windows open or rooftops down, playing music loudly late into the evening and people drinking, shouting, and beeping their horns until midnight as they depart the Green.
- As already stated, the Friday evenings have become more a regular social event rather than just the Youth training itself. Indeed, the most recent Cricket Club newsletter delivered to residents advertised the honesty bar and encouraged people to come to the Green whilst the current Parish Newsletter mentions the great vibe on the Green on Friday nights. This has in effect transferred the outside drinking activities and noise from a managed location, at the Chequers, which has minimal impact, to directly in the middle of the village Green. If this licence is approved there will be no ability to prevent this from becoming the case 7 days per week.
- The proposed operation of the licence, as per the notice delivered to our property, is for seven days per week, even when cricket matches and training activities are not being undertaken. Whilst this undoubtedly is for administrative convenience, this coupled with the recent granting of a change of use from D2 to D2 with additional D1 activities does mean that the Club could in effect be in full use, 7 days per week



- which would entirely change the nature of the Village as a whole. This is entirely excessive and an inappropriate and disproportionate change.
- We do not understand why the Cricket Club feel that this facility is required past 8pm in the evening which would serve their objectives of offering a post-match facility whilst retaining a reasonable balance of these with local residents. We do not understand the need for later hours in particular, as these times are well past when most matches have finished and the last of the players etc have departed. This lends weight to our concerns of a fundamental shift in focus.
  - Clearly there would be times, as currently where this could be extended e.g. Annual dinner etc but this could be easily achieved by 'one off' additions rather than this blanket approach
  - We are very concerned that if this licence is granted it would be impossible to enforce the arrangements or have any oversight of the 'knock on' effects like cars leaving the green later again and the noise and nuisance this would incur. This open and wide ranging licence would be difficult for a small Club to manage and there are no clear arrangements for how concerns would be addressed or problems resolved.
  - It is not clear if the proposed licence covers any functions or external hire to the public, such as birthdays, weddings etc or its hire to Club members or local groups for similar functions. We would strongly object to any such hire for private events if this is the case.

We believe this proposal, with blanket coverage in terms of hours, looks to provide the Pavilion as an alternative drinking establishment to the Chequers, with cheaper alcohol but little regard to the increased noise and public nuisance to residents. This is already the case currently and we fear the granting of this licence will regularise not only the sale of alcohol but the ongoing public nuisance associated with the drinking of alcohol in a public space which we would like to enjoy in peace.

We are disappointed that the Club did not seek to consult with any local residents (including club members) on this licence application but this adds to our concerns that if this application is granted we would have little voice in arrangements central (quite literally) to our existence around the village green. We do not believe this appropriate or proportionate and indeed do not believe this is lawful as it currently stands.

Yours faithfully,

Mr and Mrs McCourt

Matching Green  
Essex

Epping Forest D.C.  
Licensing Unit Civic Offices  
High St., Epping  
CM16 4BZ

24th May 2021.

Dear Sir,

Re: Application No WK/202117326.

I am writing on behalf of my husband and myself in regard to the above application for a Licensed Bar at the Cricket Pavilion on Matching Green. We strongly oppose this application on the grounds that there is already a licensed facility in the village where alcohol can be purchased. We would also point out that the land the Pavilion is sited on does not belong to the Cricket Club. The local Parish Council has spent a considerable amount of money kerbing the perimeter of the Green to prevent further erosion from vehicles parking. Having a Bar in the Cricket Pavilion open 7 days a week would increase the amount of traffic parking on the Green.

Yours faithfully  
Pauline & Trevor Jones.

[REDACTED], Down Hall Rd, Matching Green, Essex [REDACTED]

Licensing Office, Epping Forest District Council,  
Civic Offices,  
High Street,  
Epping,  
Essex,  
CM16 4BZ

24<sup>th</sup> May 2021

Dear Sirs

Licensing application WK/202117326 Matching Green Cricket Club

I am writing to object to the above licensing application.

The cricket club pavilion is in the middle of the village green. There is no parking for the pavilion. At present, on match days and on practice days, those attending park on the grass. This is already causing problems, even before the premises become licensed. Parking vehicles on the grass damages the grass and the wild flowers, and other than when it has been very dry, creates tyre ruts. There is no designated area for the vehicles to park, so they tend to spread out, especially when it's wet, which creates yet greater areas of damage.

If the club is licensed, this will only tend to increase the number of vehicles. Furthermore, the licensing hours extend to after dark, so drivers will be driving back across the green in the dark which again is likely to result in increased damage.

One local paper report of this application seemed to indicate that this licence application was only for days when "cricket events" were taking place "during the summer". The application visible on your website has neither of these restrictions. Without these restrictions it is tantamount to creating a pub in the middle of the village green, which is surely not acceptable without planning permission?

I have no objection to the principle of club members buying drinks, but I am very concerned about the nature of the village green, which is becoming very de-graded. There is no parking on the green and very little on-street parking either, because the roads are narrow. There are no bollards to prevent people parking on the grass. There is already significant damage being caused to the green by people parking on the grass near to the Chequers pub, by building contractors' vans parking on the green when working on houses, and by general visitors to the green. Once a year there is the Boxing Day Meet when hundreds of cars park, but the green seems to recover much better from a one-day invasion than from the continual parking of smaller numbers in the same places.

Yours faithfully

[REDACTED]  
Mrs K Vowles

**Debbie Houghton**

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**From:** parishclerk@matchingcouncil.org.uk  
**Sent:** 03 June 2021 14:48  
**To:** Debbie Houghton; 'dbastick@eppingforestdc.gov.uk'  
**Cc:** [REDACTED]

**Subject:** New Application for a Club Premises Certificate in relation to Matching Green Cricket Club, Matching Green, Essex, CM17 0PZ

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Dear Ms Houghton

Re; New Application for a Club Premises Certificate in relation to Matching Green Cricket Club, Matching Green, Essex, CM17 0PZ

Matching Parish Council wish to make the following comments regarding the above application  
The Parish Council recognises the good work that the Cricket Club do for the Parish and support their application for a licence to supply alcohol, however as owners of Matching Village Green, where the pavilion is situated, we feel that the licence should be restricted to no later than 9 pm on days during the Cricket season when matches or training are being carried out.

The reasons for this are that the village green is in a conservation area and is surrounded by residential properties for whom unregulated license would prove to be a significant intrusion on their enjoyment of the village green

Regards

Ernie Fenwick

Clerk to Matching Parish Council



**Ronan McManus 42080692**

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**From:** Martin Figg <martin@matchinggreencc.com>  
**Sent:** 18 May 2021 12:49  
**To:** Ronan McManus 42080692  
**Cc:** Stephanie Galley  
**Subject:** EXTERNAL - Re: Club Premises application.

Dear Ronan

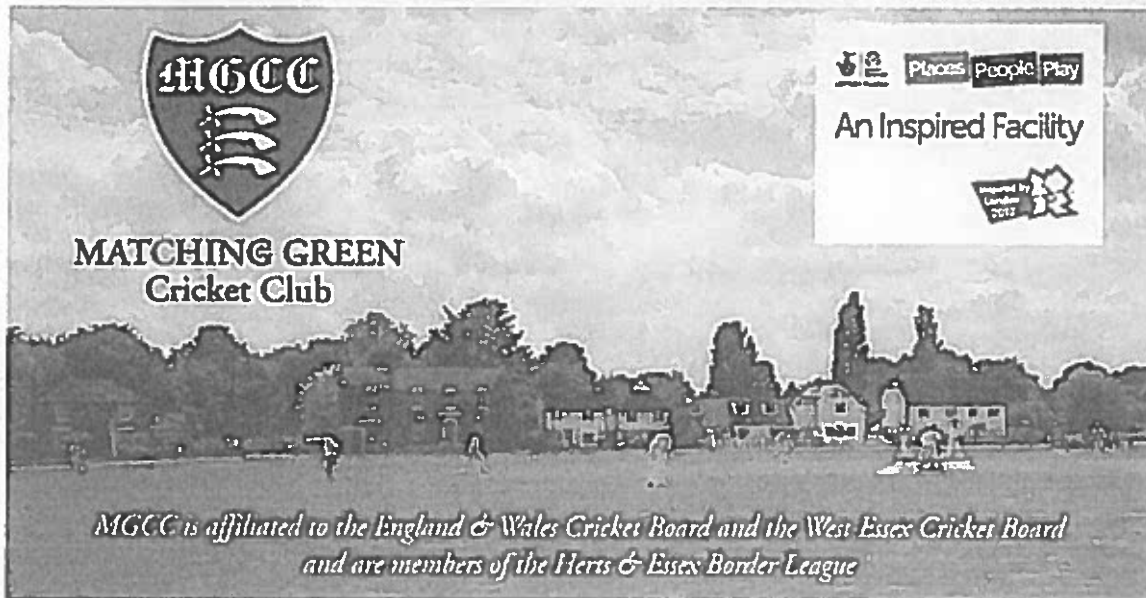
Thank you for the chat this morning.

I will bring all these conditions up at our next committee meeting but in the meantime am happy to accept them on behalf of the club.

I intend asking our CWO to lead on the required training and, if it is available online, I see no reason why the whole of the committee can't take part.

Kind regards

Martin Figg  
Hon. Secretary



[www.matchinggreencc.com](http://www.matchinggreencc.com)

On 18 May 2021, at 12:40, Ronan McManus 42080692 <[Ronan.McManus@essex.police.uk](mailto:Ronan.McManus@essex.police.uk)> wrote:

Good afternoon Mr Figg


Thank you for your time to discuss this application . As discussed please consider adding the following conditions to the application:



- Safe guarding training for bar staff & details recorded.
- No under 18's serving alcohol
- Club to engage in the Challenge 25 scheme
- Challenge 25 scheme displayed
- Only acceptable forms of ID being Driving Licence , passport or Military ID
- Signage displayed requesting members & guests to leave the club house in an orderly manner.
- Club representatives to monitor members & guests so as not to cause annoyance of neighbours

Can I ask that if you agree with these conditions that you reply back to that affect .

Thank you


**Ronan McManus (80692)**  
 County Licensing Officer  
 📞 101 (Ext: 406363) ☎ 07815 000889  
 📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

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